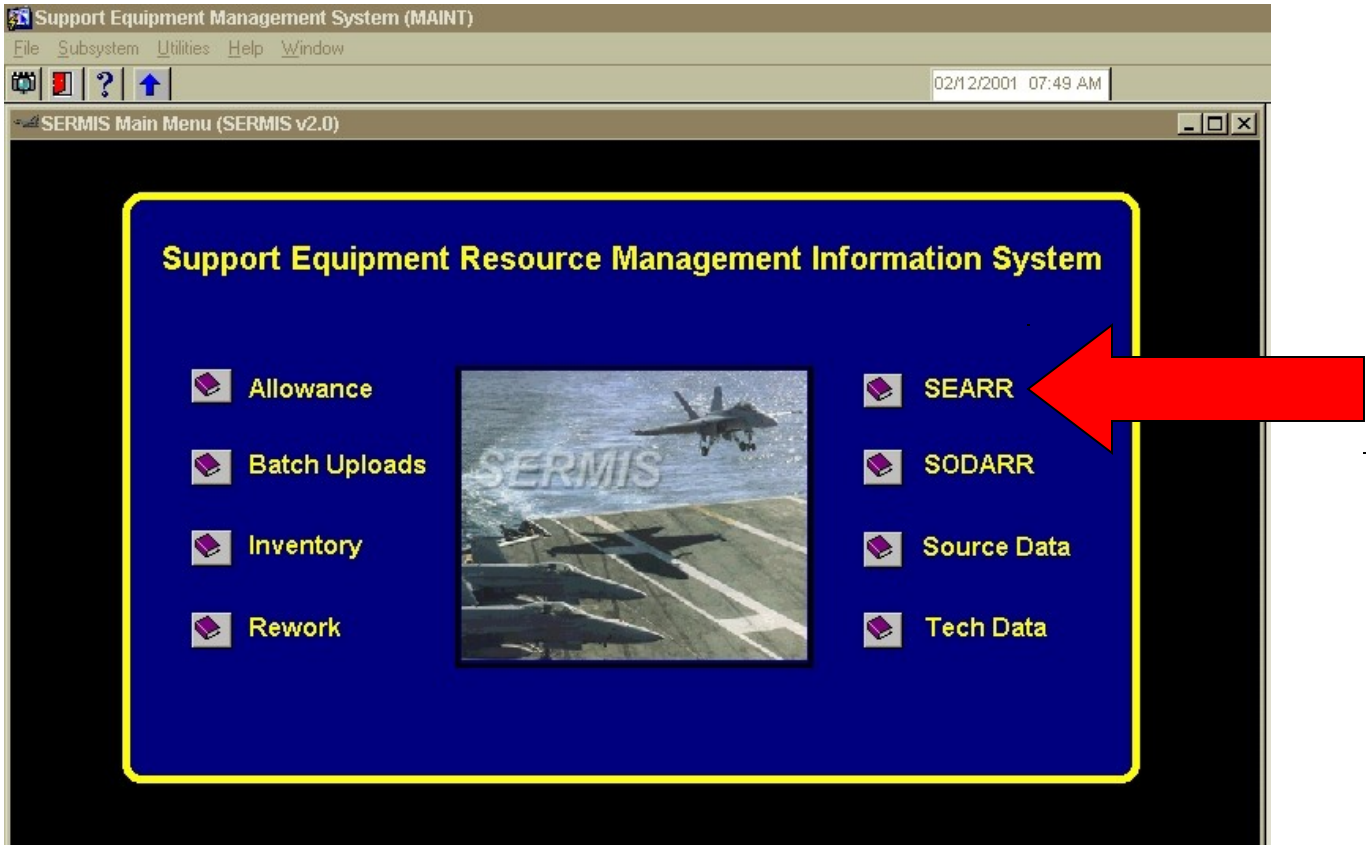
SERMIS Training
SEARR

PRESENTED BY:

NAWCADLKE 3.6.2.3 LOGISTICS INFORMATION SYSTEMS MAINTENANCE & OPERATIONS

April, 2004

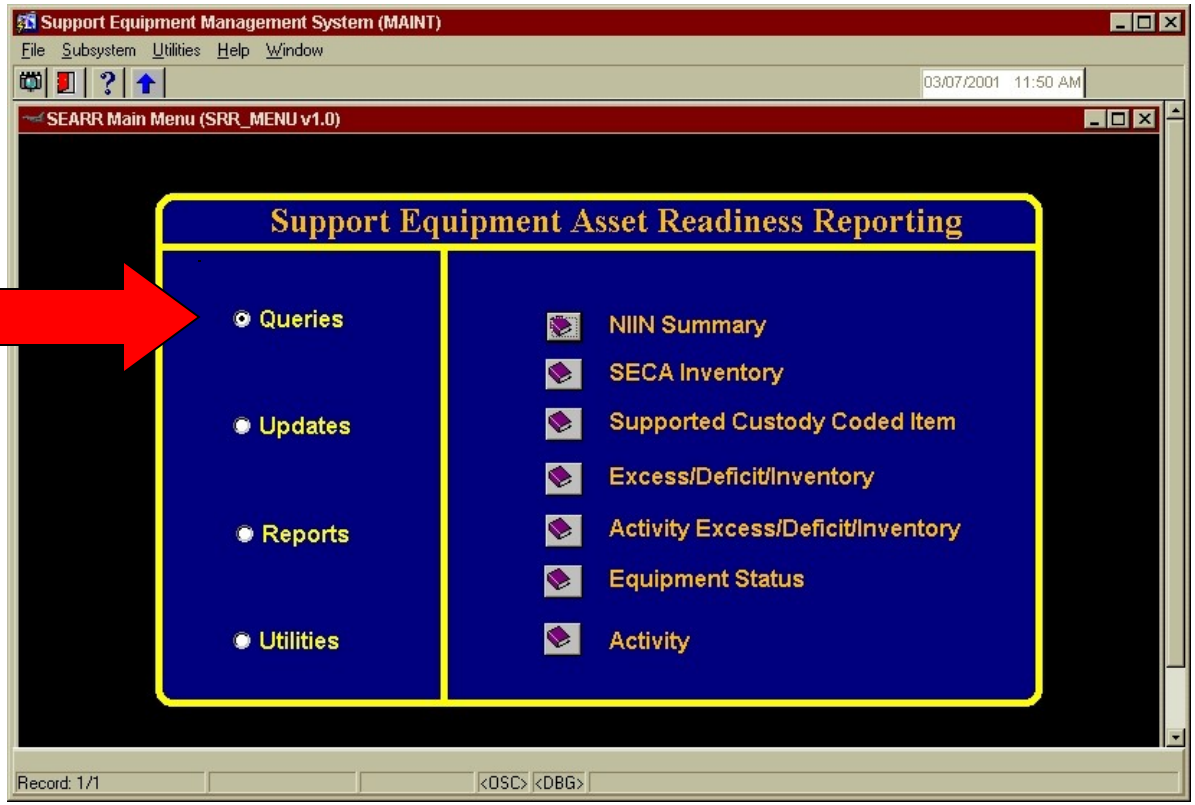
SERMIS Main Menu



The SEARR subsystem maintains activity descriptive data detailing the organizational hierarchy for each Support Equipment Controlling Authority (SECA), Area Code (AC), and AMMRL Activity Identifier (AAI) in the SERMIS database.

The SEARR subsystem also provides queries and reports of activity, allowance and inventory data required for management decisions involving budget development, procurement and distribution of support equipment.

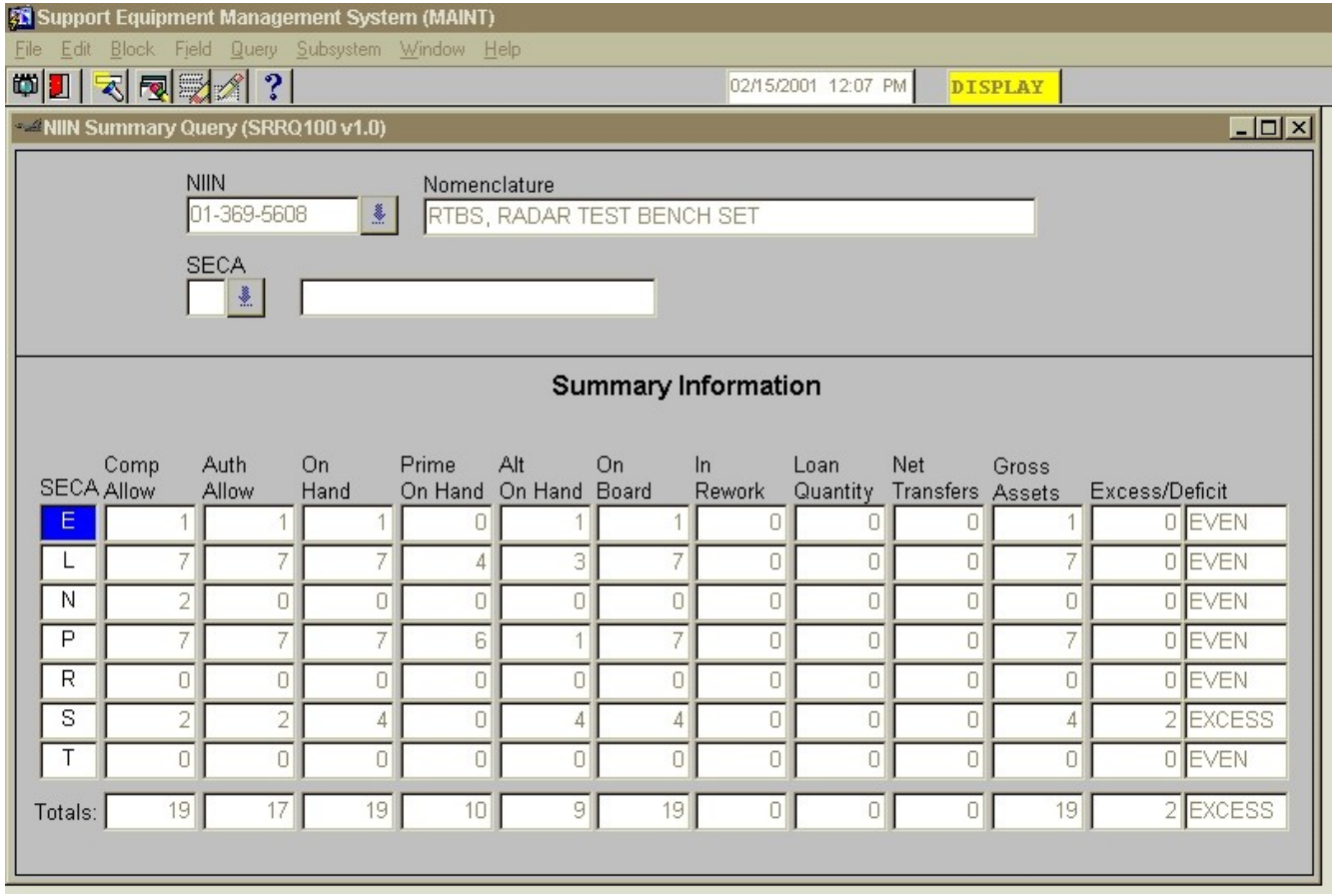
SEARR Main Menu - Queries



The SEARR subsystem is divided into 4 separate sub-sections: Queries, Updates, Reports and Utilities.

SECAs use the SE Asset Readiness Reporting subsystem of SERMIS along with on-line query capability with formatted displays to manage SE. SEARR queries provide: A summary of the total inventory of NIINs within each SECA; Inventory information for a SECA Technical Data item; Excess/deficit inventory information for a specific NIIN, part number or activity; Activity information resident in the data base; Monitoring changes in allocation of assets; Inventory information for a total NIIN family; and a list of all assets of custody coded P, E, L and M items held by

NIIN Summary Query


Support Equipment Management System (MAINT)
File Edit Block Field Query Subsystem Window Help
02/15/2001 12:07 PM
DISPLAY
NIIN Summary Query (SRRQ100 v1.0)
NIIN
01-369-5608
Nomenclature
RTBS, RADAR TEST BENCH SET
SECA
Summary Information
SECA | Comp Allow | Auth Allow | On Hand | Prime On Hand | Alt On Hand | On Board | In Rework | Loan Quantity | Net Transfers | Gross Assets | Excess/Deficit
E 1 1 1 0 1 1 0 0 0 1 0 EVEN
L 7 7 7 4 3 7 0 0 0 7 0 EVEN
N 2 0 0 0 0 0 0 0 0 0 0 EVEN
P 7 7 7 6 1 7 0 0 0 7 0 EVEN
R 0 0 0 0 0 0 0 0 0 0 0 EVEN
S 2 2 4 0 4 4 0 0 0 4 2 EXCESS
T 0 0 0 0 0 0 0 0 0 0 0 EVEN
Totals: 19 17 19 10 9 19 0 0 0 19 2 EXCESS

The Wild Card Query (%) can only be used to restrict the possibilities within an associated List of Values (LOV).

Required Entries:

NIIN

Optional Entries:

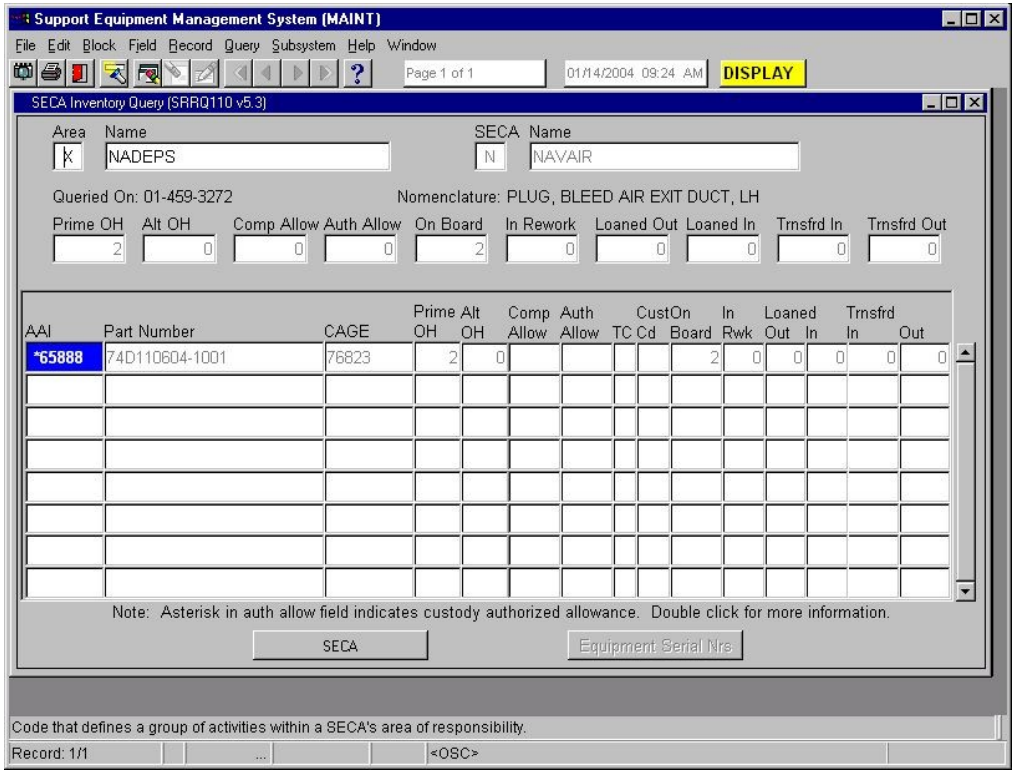
SECA

This process will provide the user with an on-line query capability which will produce a summary of the total inventory for a NIIN family. The summary can be requested for all SECAs or for one individually requested SECA . This summary will also produce a total inventory for each SECA and an excess/deficit condition or if excess/deficit is zero, will state EVEN.

The final line of output is a total line for all SECAs.

Once a query has been performed the mode of the screen will change to Display

SECA Inventory Query



To use this form a query must be executed. The Wild Card Query (%) can only be used to restrict the possibilities within an associated List of Values (LOV).

Required Entries:

(SECA or SECA/Area or CI) and NIIN or Part Number/Cage

Optional Entries:

None

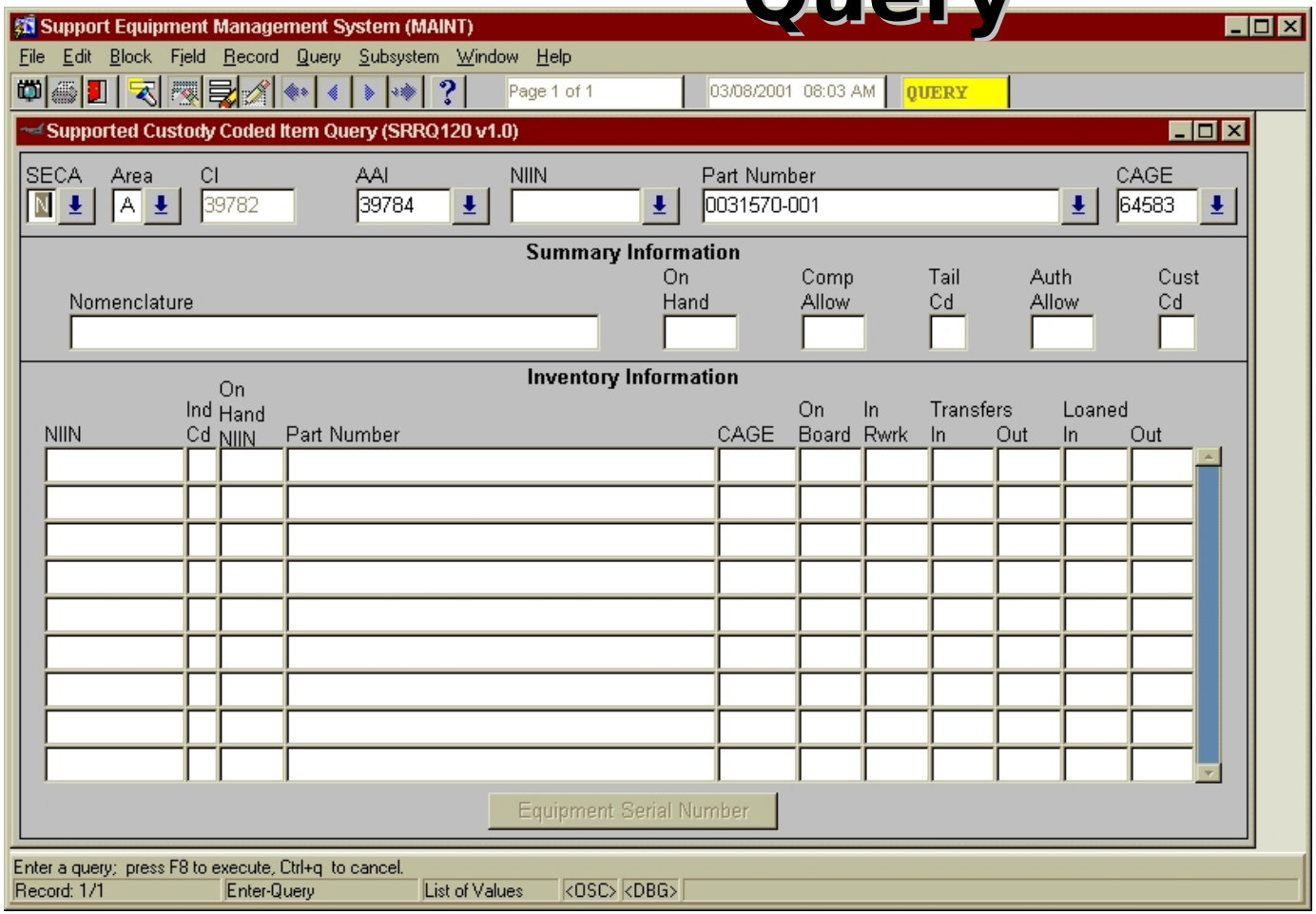
Queried on NIIN and NIIN Nomenclature are displayed.

This process is used to display inventory information for a total NIIN family or SECA Technical Data CAGE/part number for an entire SECA, area code or a supporting activity and all activities linked to it by CI/AAI relationship. The initial query will display all the NSNs and their associated CAGE/part numbers of the input NIIN's family.

Selecting the 'Inventory' button at the bottom of the screen will display all of the inventory information that is relative to the query criteria. The AAIs for the input SECA or SECA/area code will be displayed with each CAGE/part number for which they hold assets and their inventory totals.

A summary total line will be displayed for the entire NIIN family at the activity level and a total line will be provided for the SECA or area code after their last listed activity. The supporting activity and all supported activities, linked by the input CI, will be displayed with asset information.

Supported Custody Coded Item Query



The Wild Card Query (%) can only be used to restrict the possibilities within an associated List of Values (LOV).

Required Entries:

(SECA or SECA/Area or AAI) and NIIN or Part Number/Cage

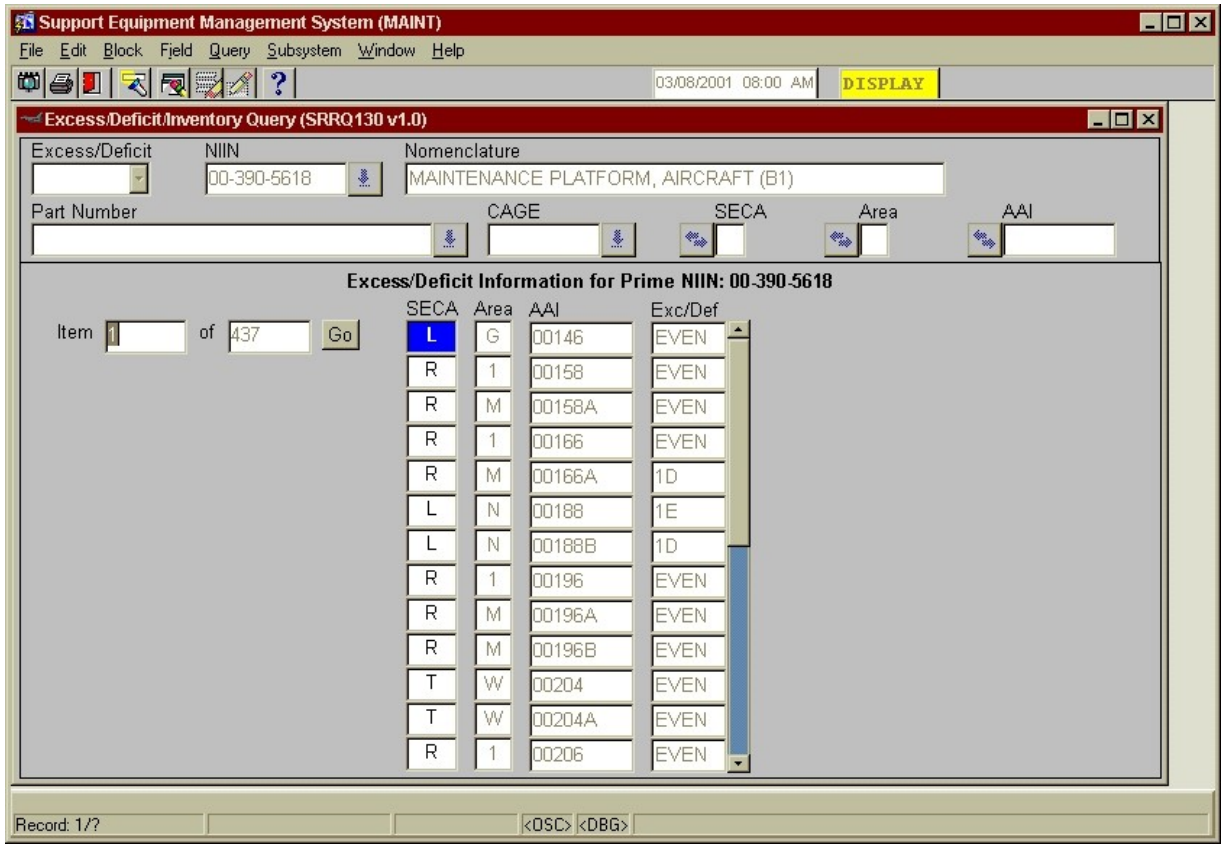
Optional Entries:

None

This process is used to display the assets of custody coded P, E, L or M items held as inventory by organizational level (supported) activities. Data is displayed for a NIIN family only if assets exist for at least one PN/CAGE within the family. All NIINs within the family are displayed but only the PN/CAGEs having assets are displayed as output.

Once a query has been performed the mode of the screen will change to Display.

Excess/Deficit Inventory Query



The Wild Card Query (%) can only be used to restrict the possibilities within an associated List of Values (LOV).

Required Entries:

NIIN or Part Number/Cage

Optional Entries:

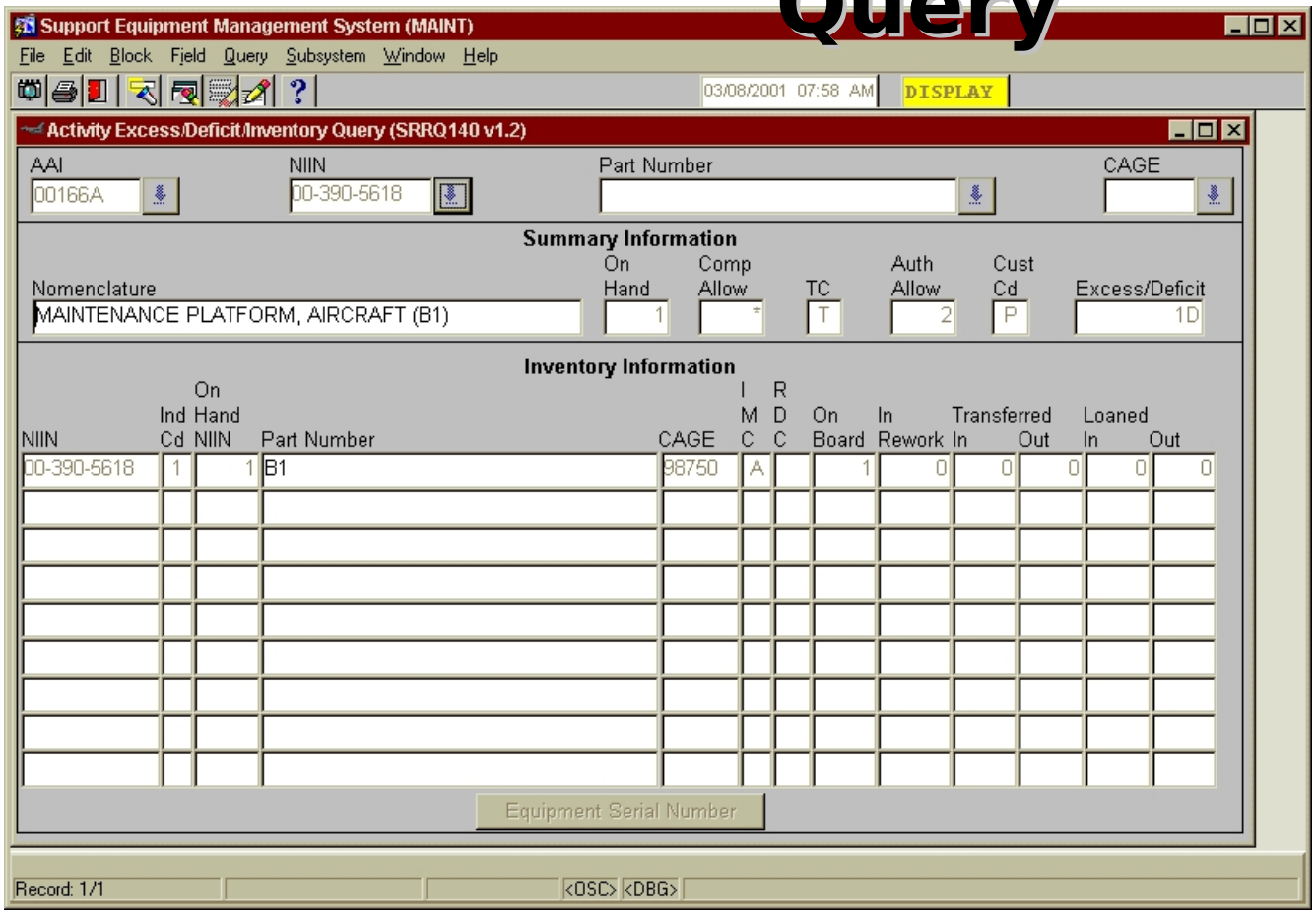
(SECA or SECA/Area or AAI) Multiple SECA Codes, AREA Codes and AAIs are allowed.

Excess/Deficit (If left blank the query will return the inventory of all activities which match the selected criteria, to include activities that are EVEN)

This process will provide the user with an on-line query which will display for a group of AAI's either the excess condition, deficit condition or even condition for a given NIIN or Part Number and CAGE combination. The user is allowed to select multiple SECA Codes, AREA Codes and AAIs if desired. The process will then calculate the Excess/Deficit condition for a NIIN family and if the condition matches the type of query that was requested, it will be displayed on the output form.

Once a query has been performed the mode of the screen will change to

Activity Excess/Deficit Inventory Query



The Wild Card Query (%) can only be used to restrict the possibilities within an associated List of Values (LOV).

Required Entries:

AAI

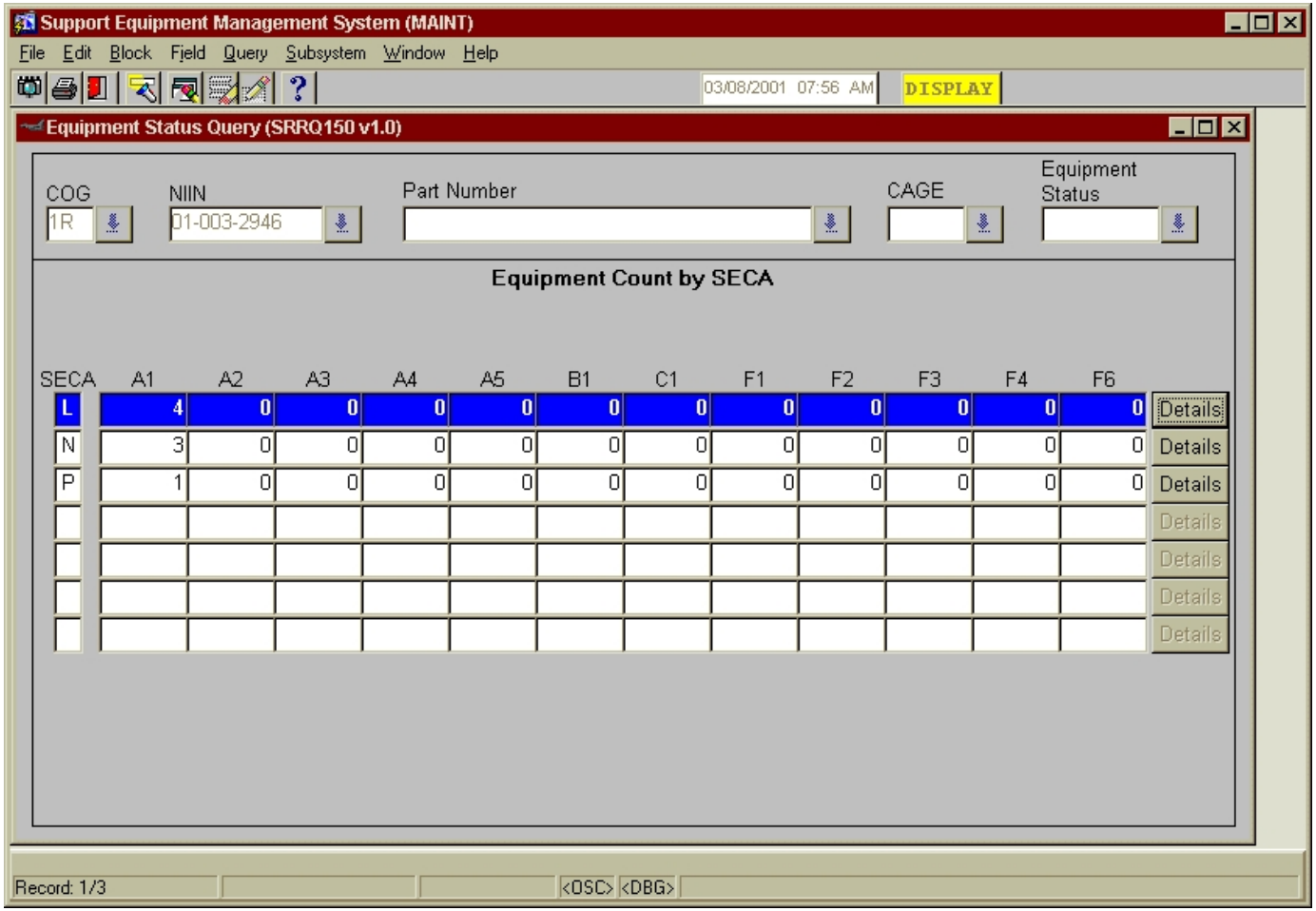
Optional Entries:

NIIN or Part Number/Cage

This process will provide the user with an on-line query which will display an activities excess/deficit inventory information for a NIIN family or for a Part number and CAGE combination. The process will also provide functionality to allow a user to display detailed information about an activity including equipment serial numbers and status codes.

If an input NIIN is an alternate (IC2) it will retrieve all information related to the NIIN family.

Equipment Status Query


Support Equipment Management System (MAINT)
File Edit Block Field Query Subsystem Window Help
03/08/2001 07:56 AM
DISPLAY
Equipment Status Query (SRRQ150 v1.0)
COG
1R
NIIN
01-003-2946
Part Number
CAGE
Equipment Status
Equipment Count by SECA
SECA A1 A2 A3 A4 A5 B1 C1 F1 F2 F3 F4 F6
L 4 0 0 0 0 0 0 0 0 0 0 0 Details
N 3 0 0 0 0 0 0 0 0 0 0 0 Details
P 1 0 0 0 0 0 0 0 0 0 0 0 Details
Details
Details
Details
Details
Record: 1/3
<OSC> <DBG>

The Wild Card Query (%) can only be used to restrict the possibilities within an associated List of Values (LOV).

Required Entries:

COG or NIIN or Part Number/Cage or

Equipment Status

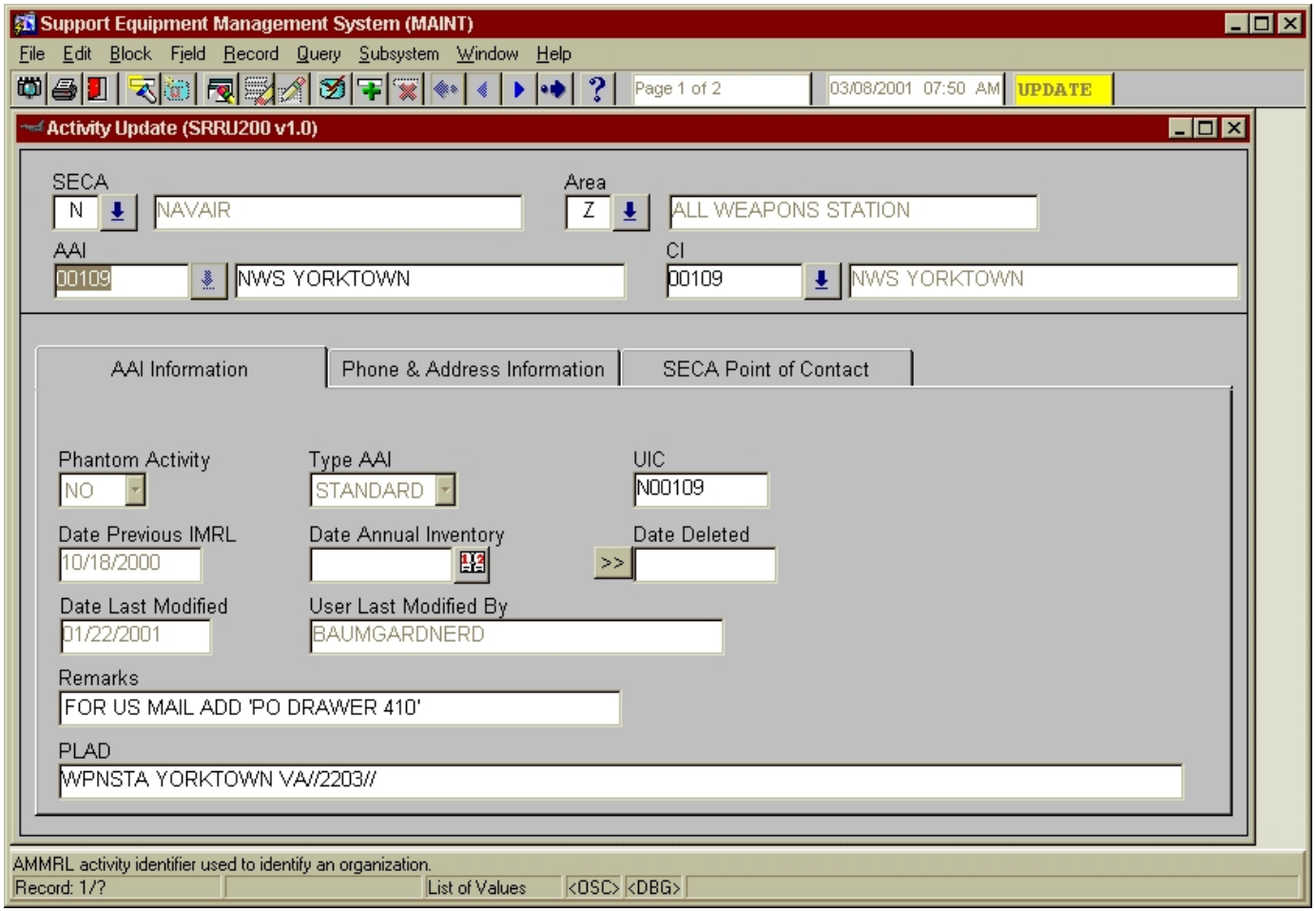
Optional Entries:

Any combination of the Required Entries

This process will provide the user with an online query of how many items in inventory (at the activity level) have the selected equipment status and what the equipment value is for each. If a query is performed without selecting an Equipment Status the output will display all status' for each SECA that has inventory. Once the initial query has been performed the user can select detail information for a particular SECA that will display the status count by activity.

Once a query has been performed the mode of the screen will change to Display

Activity Update Query



When performing a query the Wild Card (%) can only be used to restrict the possibilities within an associated List of Values (LOV).

Required Entries:

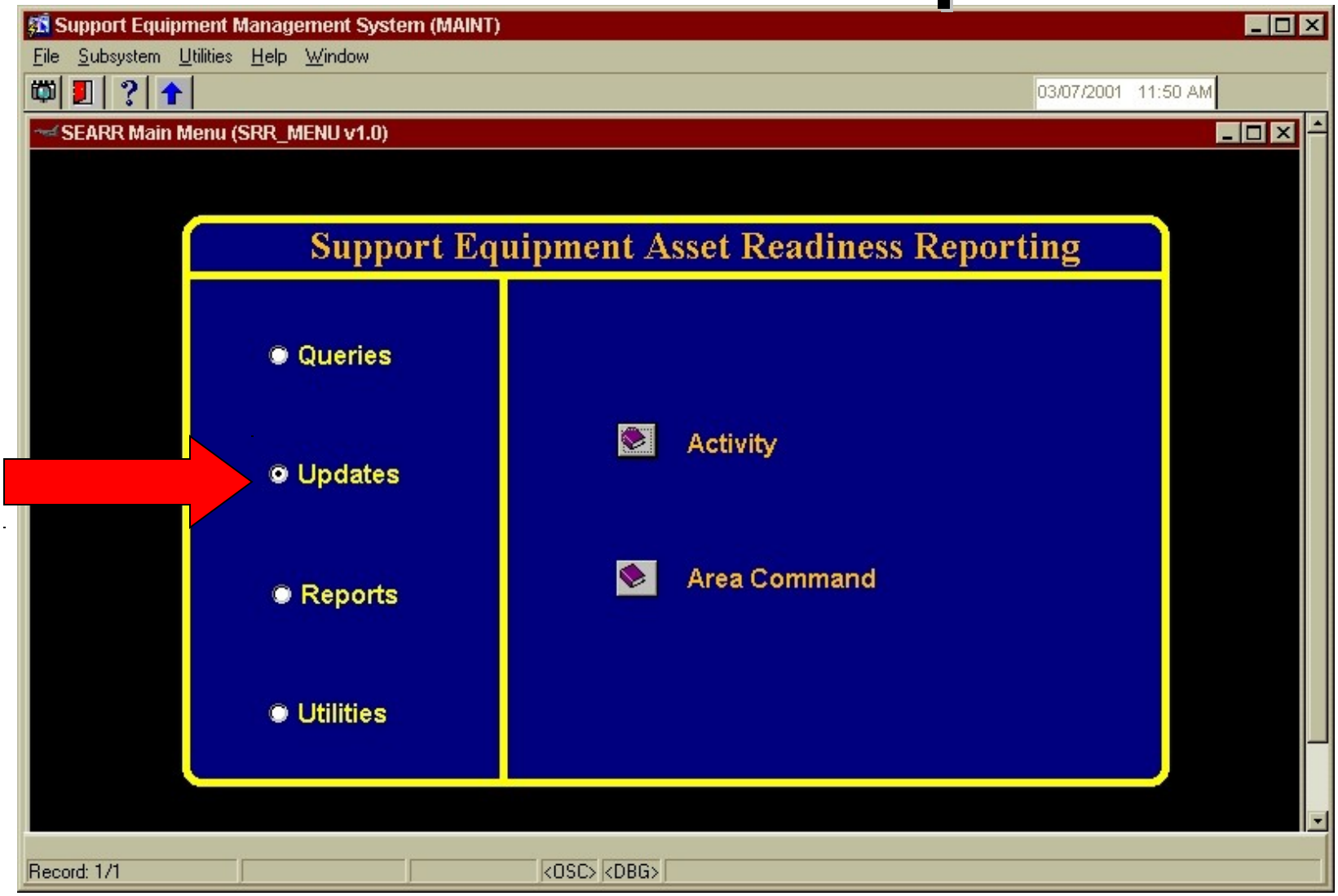
None

Optional Entries:

Any combination of accessible fields

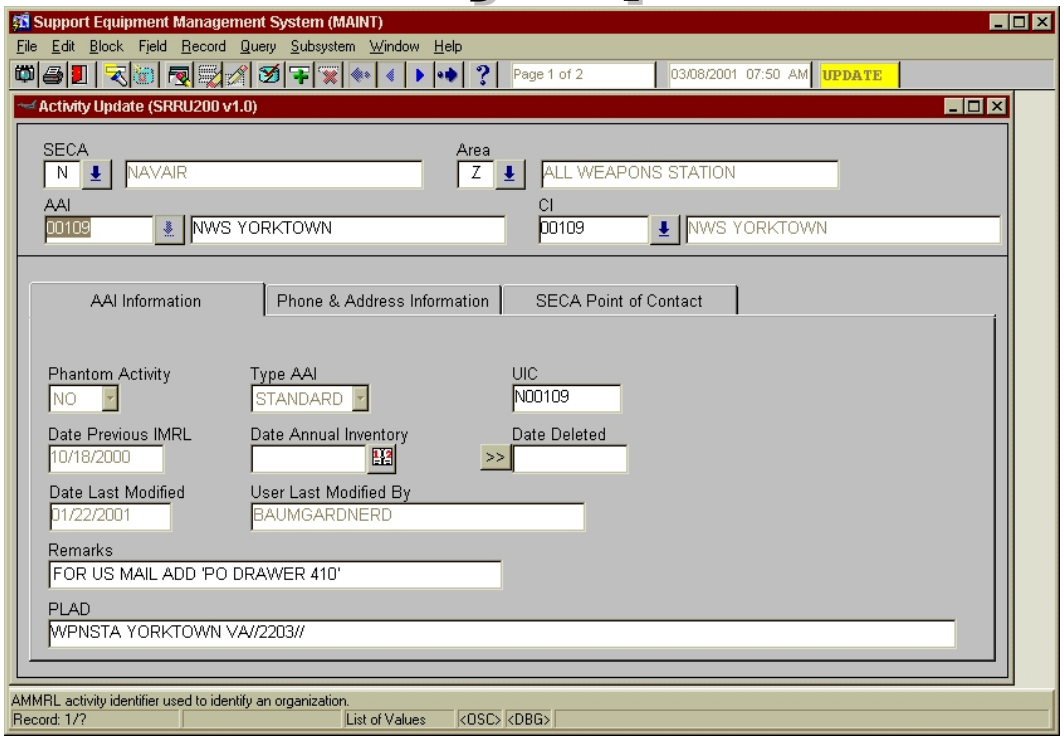
This form may be used to perform a query or to enable SECA personnel to create/modify a record. Once a query has been performed the mode of the screen will change to Display/Update depending on the type of privileges granted to the user. Details on this forms update capability may be found in the SEARR Update section of the SEMS User Manual.

SEARR Main Menu - Updates



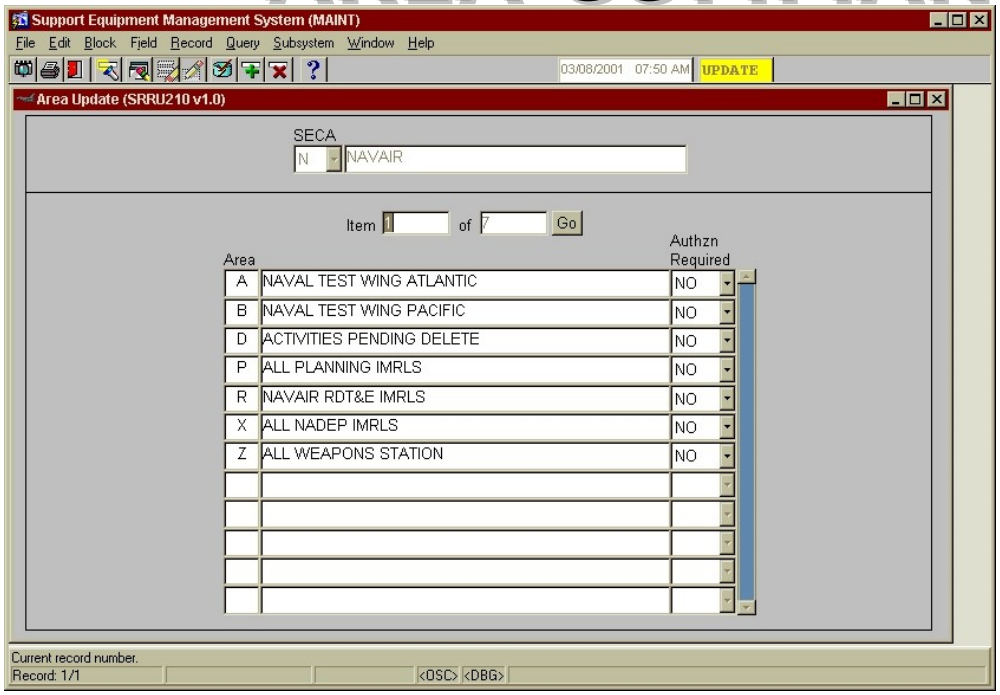
The SEARR subsystem provides 2 forms to perform update actions (by SECAs Only!) relative to 1) Activities and 2) Area Command.

Activity Updates



This process will provide the user with an on-line transaction that will enable the SECA to create and maintain a control record for every activity in SERMIS. The process will allow an authorized SECA user to query, add, change or delete a standard, planning or phantom activity and all of its associated data. Some users may only be allowed to perform query actions depending upon his or her specific authorization profile. Since certain actions will require processing that is too extensive and lengthy to be performed as part of the on-line transaction, the process will schedule the updates to be completed during a nightly batch process. Processes that will require further batch processing will include changing an activity from one SECA CODE to another, changing an activity from one CI to another and Activity Delete Requests. The report process uses the same format

AREA COMMAND UPDATES



Required Entries: SECA

Optional Entries: None

If the user has update privileges he will be able insert a new record after performing a query. If the user tries to commit a record without providing all the required information the form will post a message displaying which information is needed.

The process enables the SECA to establish and maintain a control record of each area command in SERMIS. Area commands may be added and changes made to the authorization indicator and activity name. The authorization indicator allows the SECA to mandate authorizations for activities within the specified area for transfers between activities at the SECA. A deletion can be performed if no AAIs are linked to the area command. Query capability is provided to verify area command descriptive information prior to making changes or deletions.

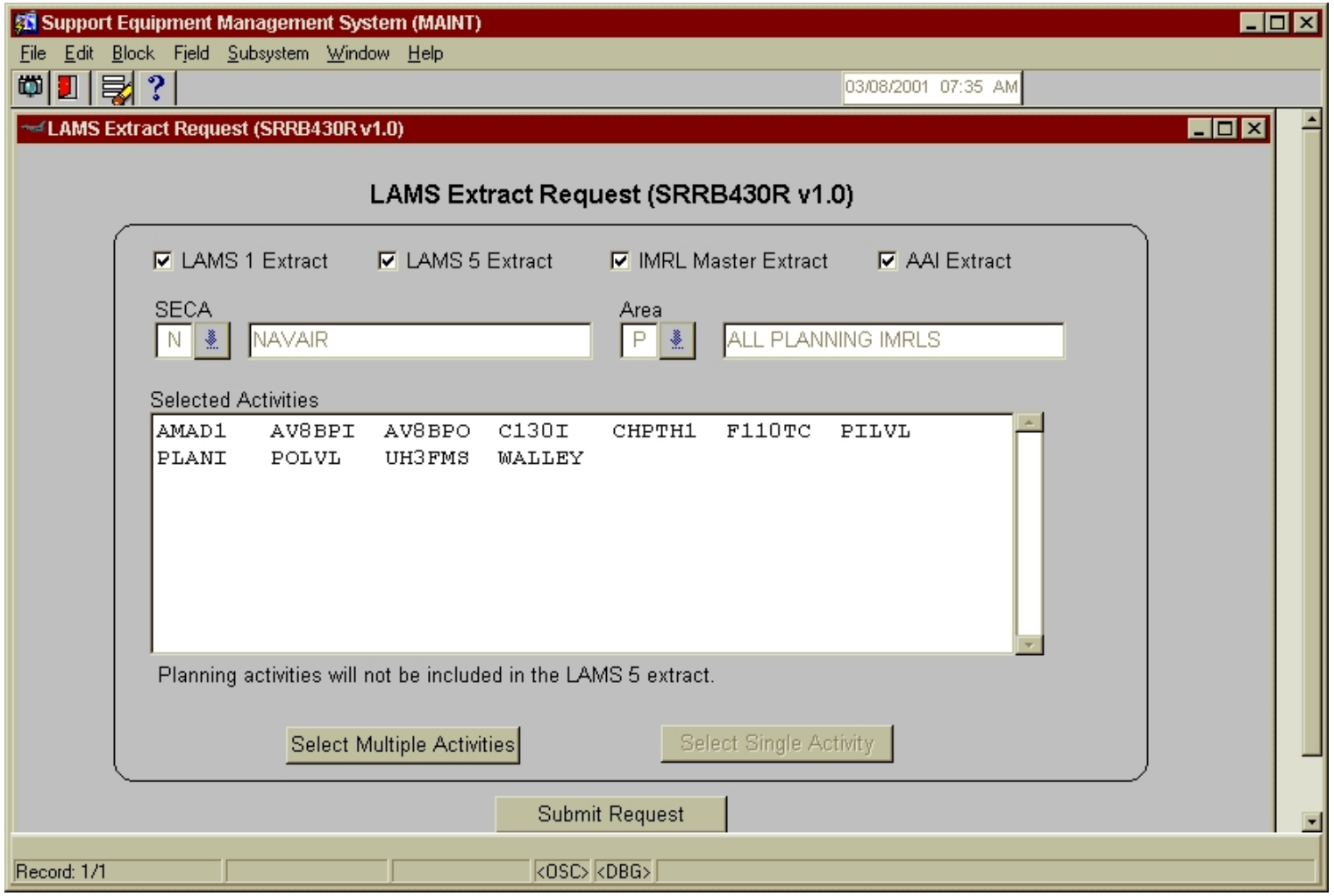
An area command must be established before AAIs can be entered for that area. The addition of AAIs to a newly established area command is accomplished by use of the Activity Update form.

Once a query has been performed the mode of the screen will change to Display/Update depending on the type of privileges granted to the user.

SEARR Main Menu - Reports

The SEARR subsystem has (9) reports that are user requested. Each has a report request form that is accessed via the reports menu. Depending on the magnitude of the information that each report could return will determine whether the report is run on or off line. All off line reports will send an email to the user informing them that the report is ready and will also provide a link that will take the user directly to the report.

LAMS Extract Request



This process enables the SECA to extract data from the SERMIS data base for use with LAMS. Standard AAI's as well as planning AAI's. Allowance, Inventory, Prime NIIN, Activity, and IMRL information are produced for CI/AAI's.

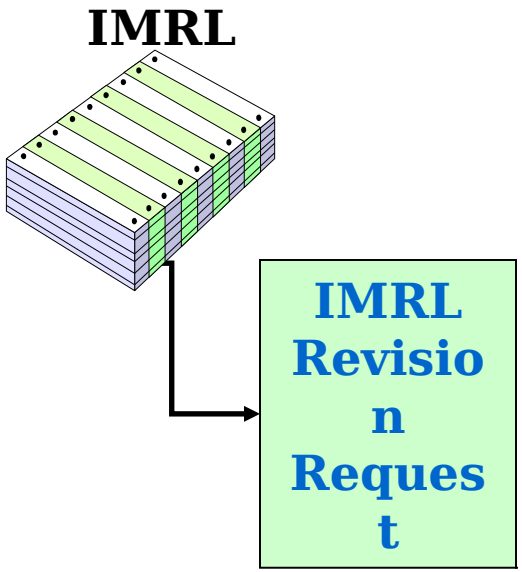
SERMIS Training SODARR Subsystem

PRESENTED BY:

NAWCADLKE 3.6.2.3 LOGISTICS INFORMATION SYSTEMS MAINTENANCE & OPERATIONS

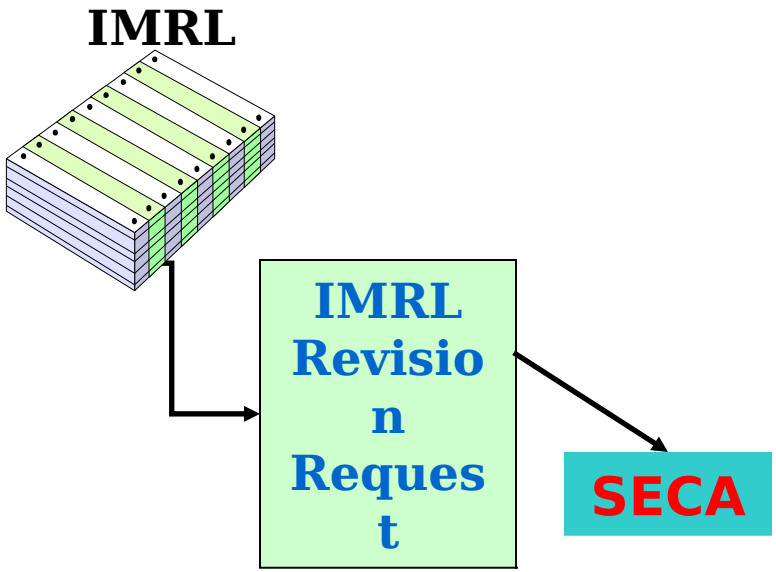
March 20-22, 2001

IMRL – IRR



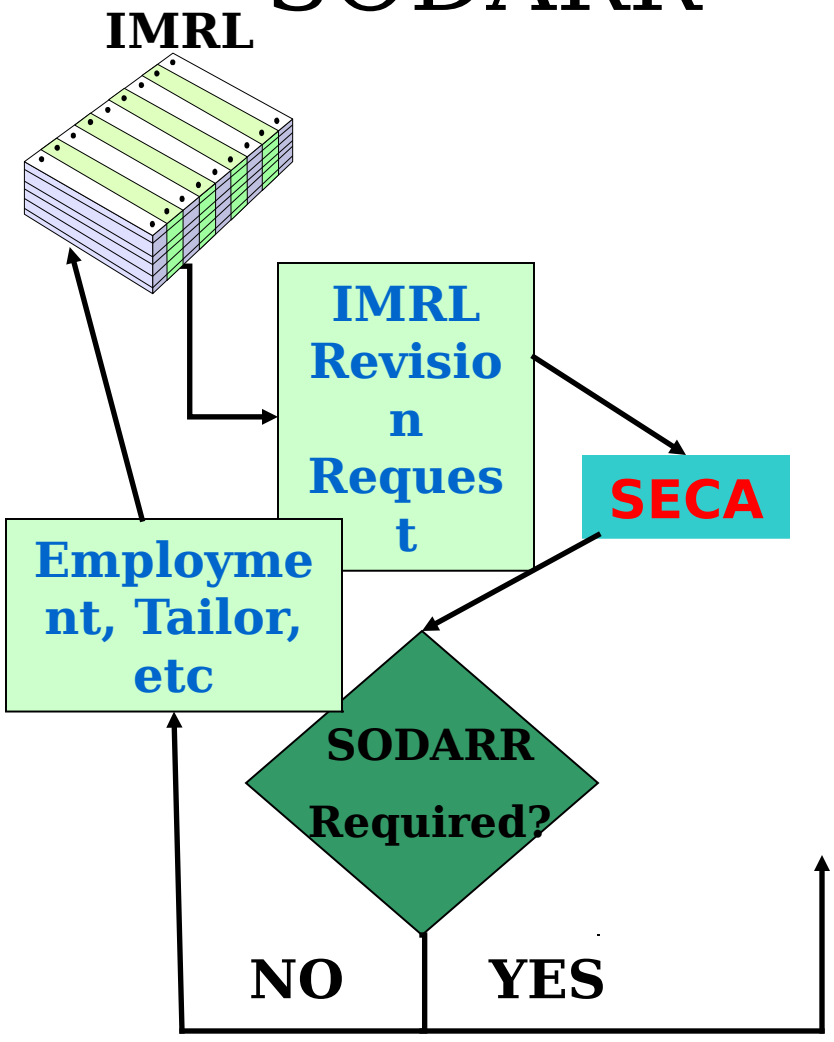
The IMRL Revision Request process starts with the IMRL. Proposed changes are driven by maintenance requirements (Maintenance Plan or Publication reference required), changes in T/M/S supported (Employment), changes to Aircraft configurations, site specific requirements, etc.

IMRL – IRR – SECA



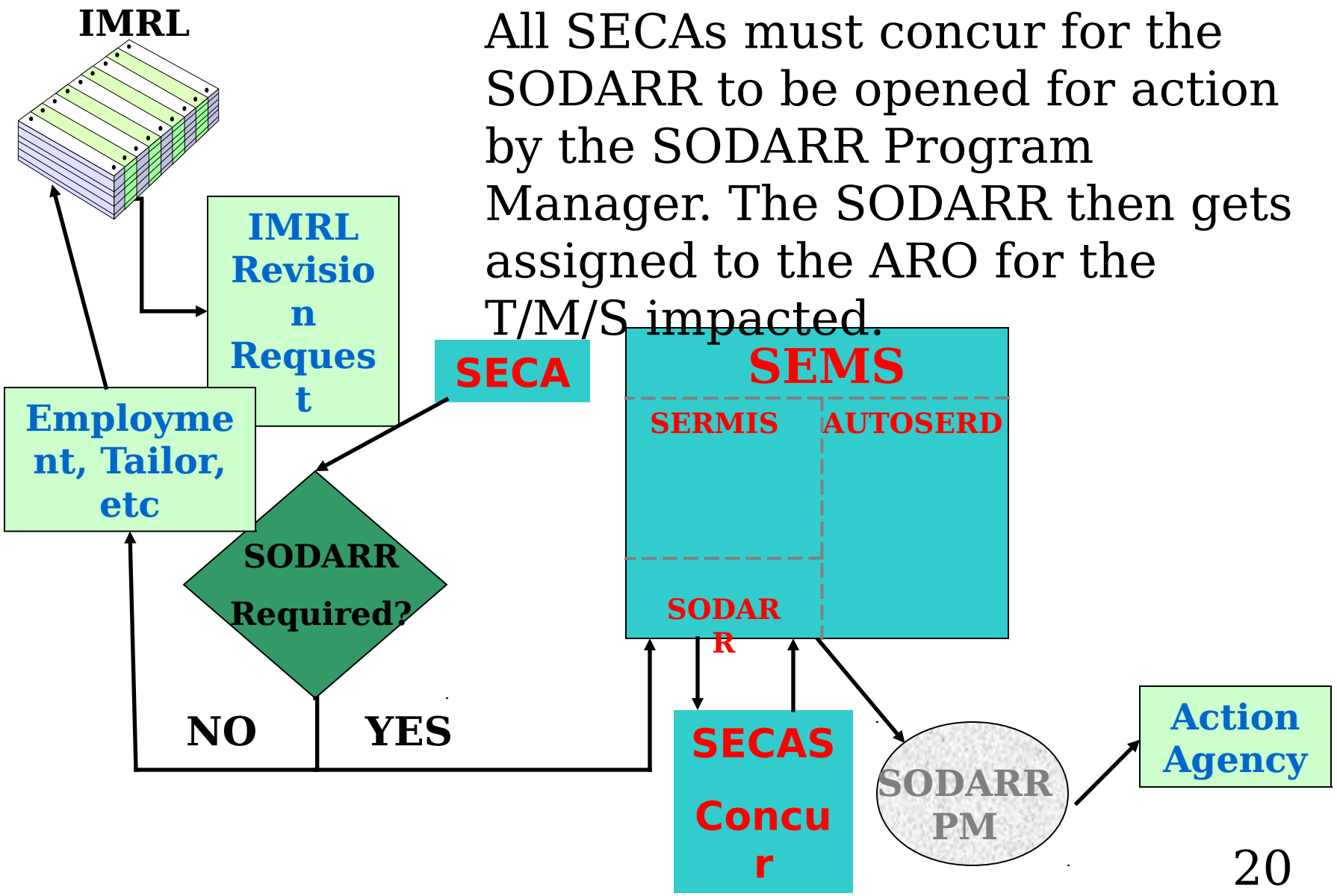
The Activity submits the IMRL Revision Request to their SECA for review.

IMRL – IRR – SECA – SODARR



The SECA representative evaluates the IRR to see if it has fleet wide application or is a change unique to your activity. Site specific changes will be handle in the appropriate manner (IE: Employment change, Tailoring, etc). Fleet wide application changes will cause the creation of a SODARR.

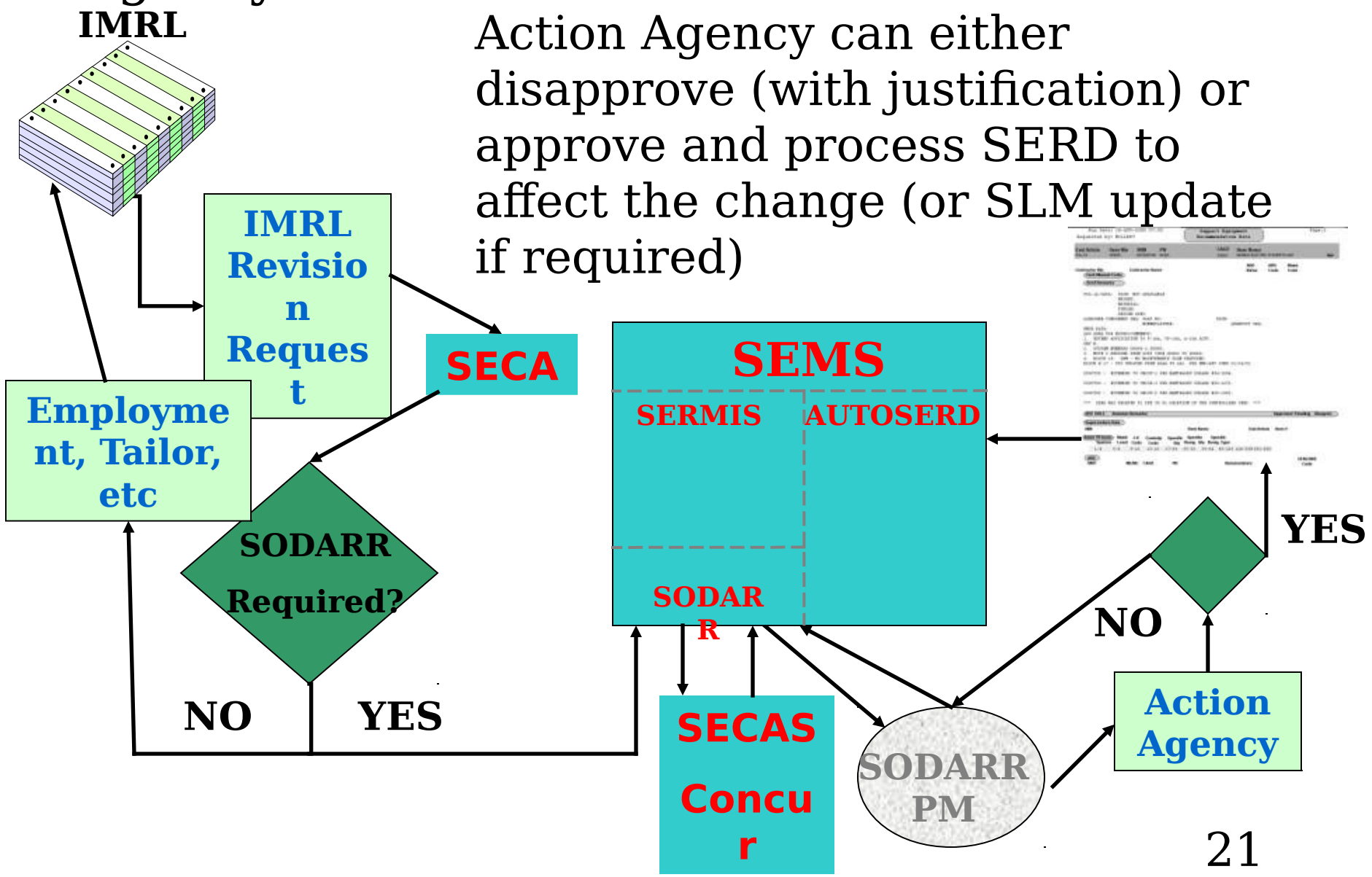
IMRL – IRR – SECA – SODARR – SODARR PM



All SECAs must concur for the SODARR to be opened for action by the SODARR Program Manager. The SODARR then gets assigned to the ARO for the T/M/S impacted.

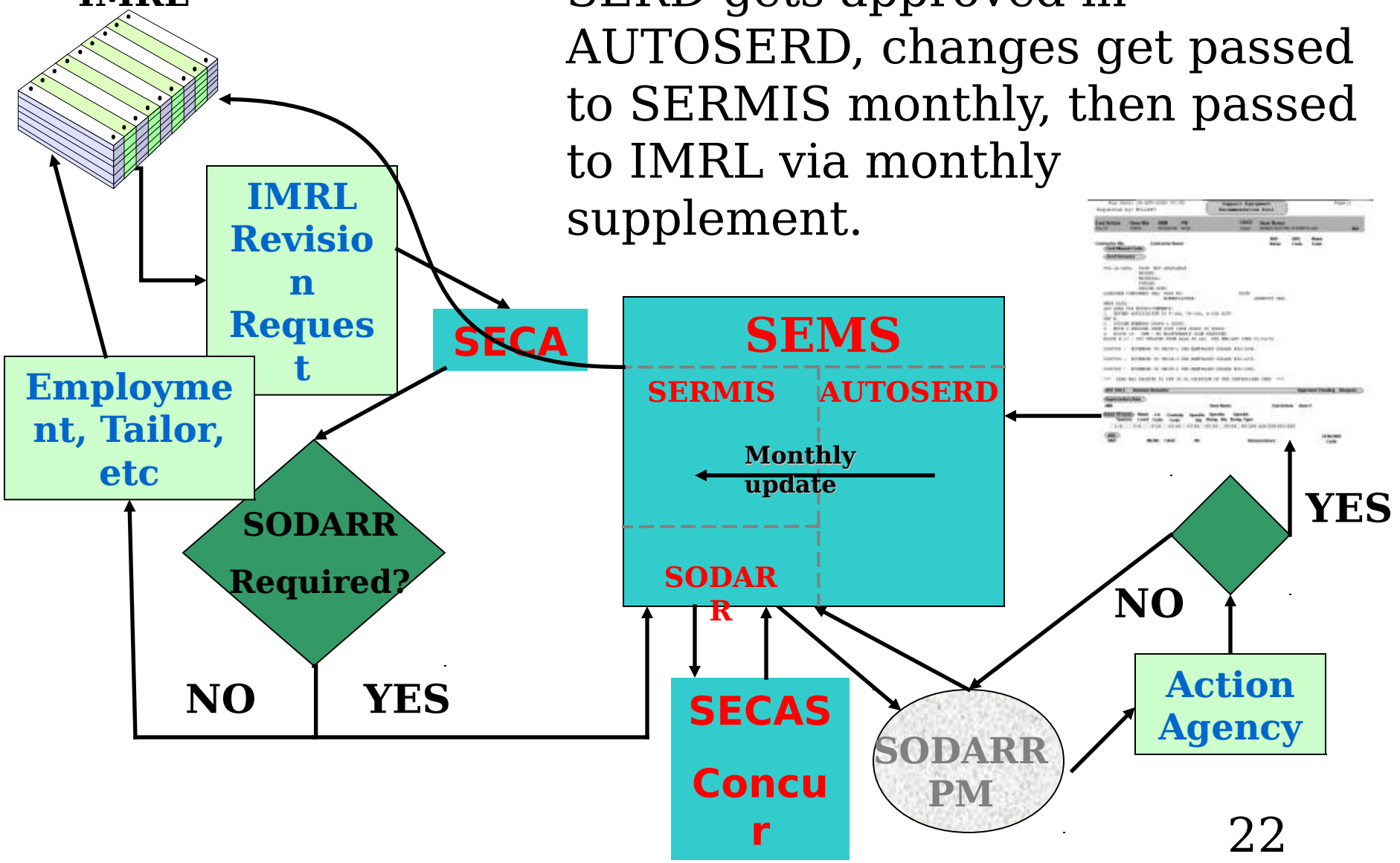
IMRL – IRR – SECA – SODARR – Action Agency

Action Agency can either disapprove (with justification) or approve and process SERD to affect the change (or SLM update if required)



IMRL – IRR – SECA – SODARR – SEMS – IMRL

SERD gets approved in AUTOSERD, changes get passed to SERMIS monthly, then passed to IMRL via monthly supplement.



IMRL Revision Request & SODARR

Starts at the IMRL level

Requires justification for proposed change.

SECA evaluates for corrective action required

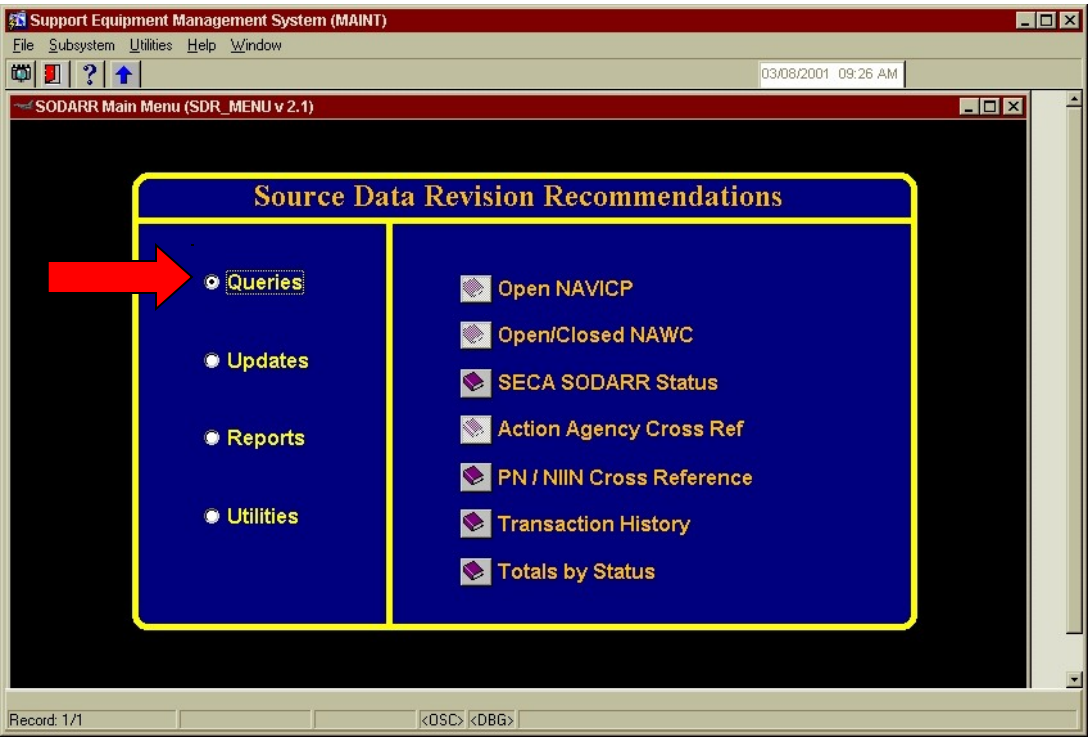
SODARR gets entered into SERMIS and is routed thru all SECAs for concurrence.

SODARRs become open to the SODARR Program Manager who assigns SODARR to Action Agency

Action Agency evaluates and either disapproves with justification or approves and process SERD into AUTOSERD.

Monthly Source data Update picks up change and IMRL supplement processing passes change back to originator.

SODARR Main Menu - Queries



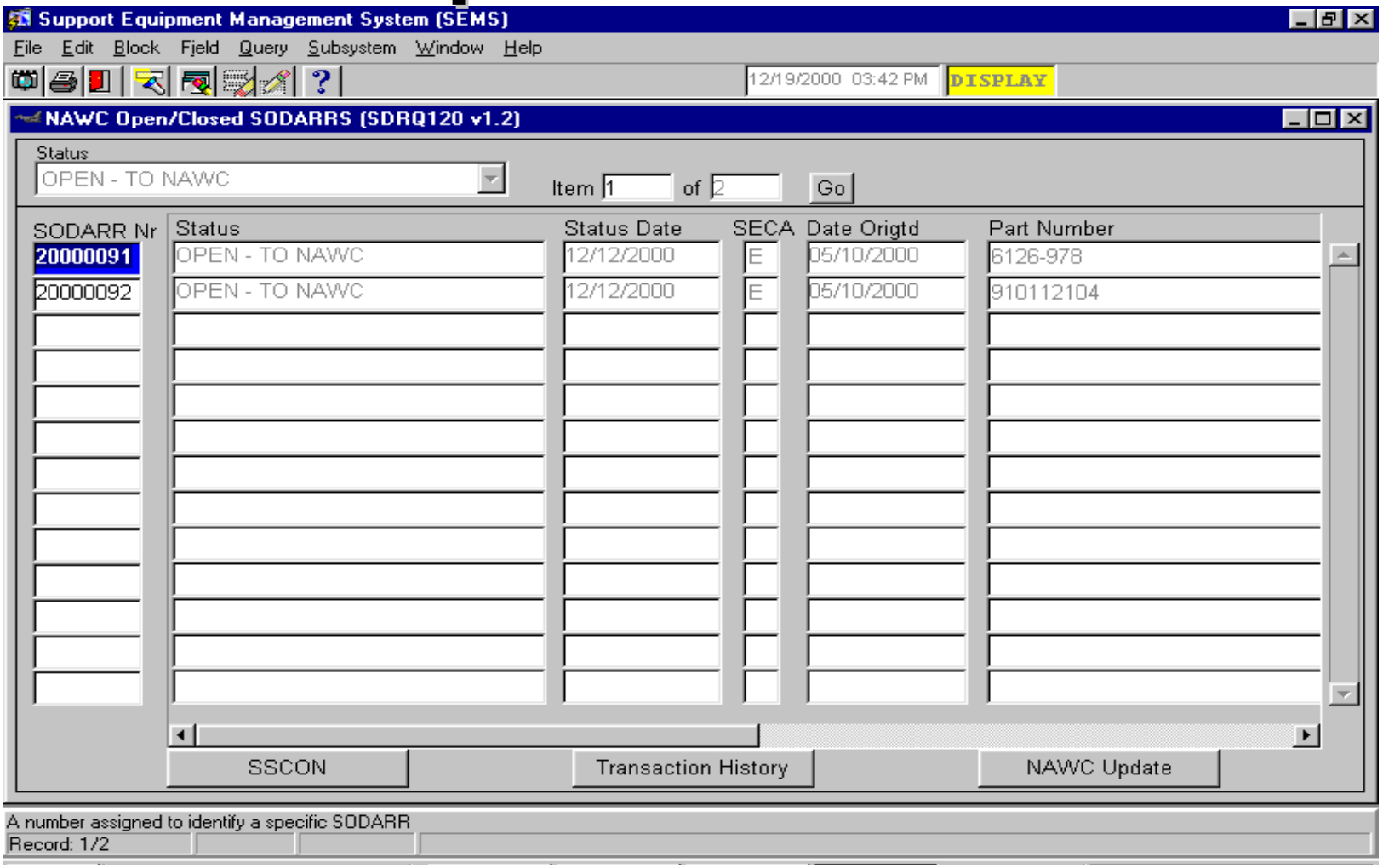
The Source Data Revision Recommendations (SODARR) subsystem maintains technical and descriptive data about each SODARR in the SERMIS database. SODARRs will be stored on-line for five years.

Technical data consists of the part number, CAGE, NIIN, list code and model. The descriptive data consists of the SECA recommendations, justification, IMRL AAI, SECA responses, NAWC and Action Agency (A/A) comments, NAVICP responses, status, status date, assigned date, completion date and Support Equipment Recommendation Data.

The SODARR subsystem provides each SECA with capability to add SODARRs to the database and respond to SODARRs entered by other SECAs. This subsystem also provides NAWC, the applicable Action Agency (A/A) and NAVICP the capability to respond, via on-line transactions, to the revision request.

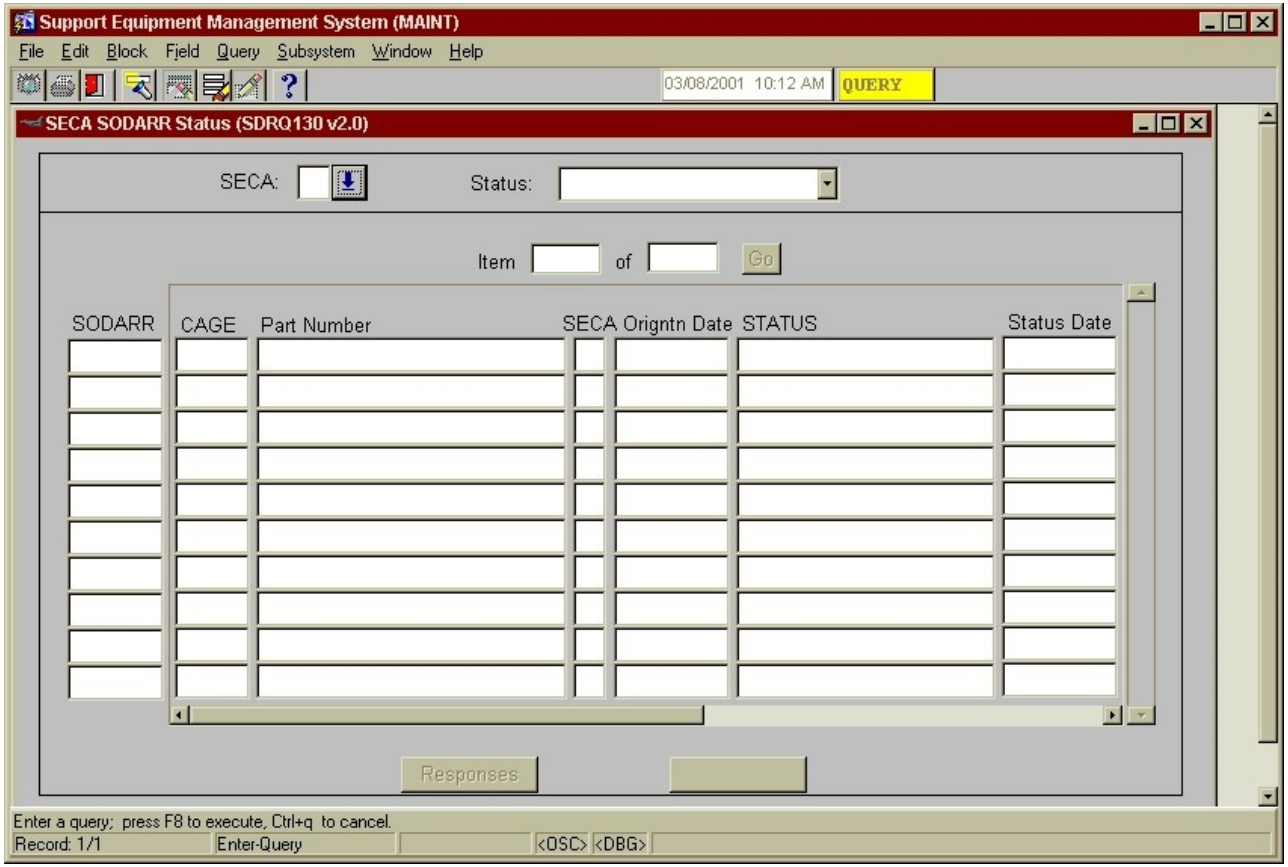
There are seven queries available to the user to review the status of an individual SODARR. There are five SODARR update processes. There are six SODARR reports that allow the users to track the status of any SODARR and the distribution of SODARRs among the A/As; four are user-requested. Only the SECAs are authorized to enter SODARRs into SERMIS and only NAWC, A/As and NAVICP are authorized to assign and complete the SODARR actions.

NAWC Open/Closed SODARRs



This process provides an on-line listing of all SODARRs that are open for NAVICP action with statuses of OPEN NAVICP, IN WORK NAVICP, and REOPEN NAVICP. It is sorted by status and SODARR number. Double clicking on the SODARR number will navigate to the NAVICP SODARR update form.

SECA SODARR Status Query



Required Entries:

None

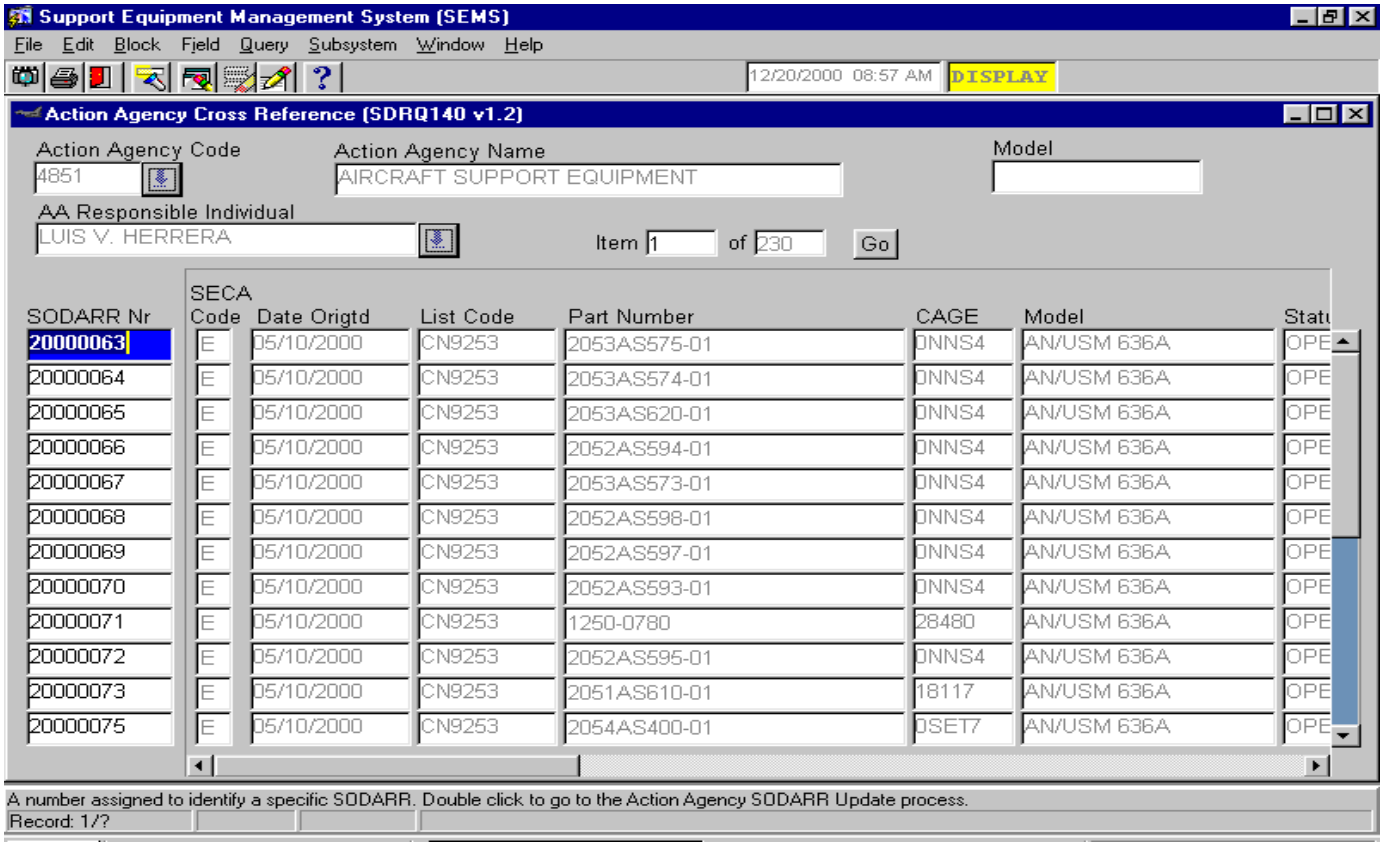
Optional Entries:

SECA (If not already entered)

Status

This form allows the user (SECA) to select from two query criteria: SECA and STATUS. The user's SECA code will be filled in automatically; this prevents the user from querying another SECA's information. The user can select from the following statuses: PENDING SIGN-OFF, PENDING CONCURRENCE, LATE SIGN-OFF, REQUIRES SIGN-OFF and DRAFT SODARR. If the status selected is PENDING SIGN-OFF, PENDING CONCURRENCE, LATE SIGN-OFF or DRAFT SODARR, all SODARRs that the SECA originated that fall into the selected status will be displayed. If the status selected is REQUIRES SIGN-OFF, then all SODARRs that the user has yet to respond to will be displayed. The user will be able to see all SECA responses for the selected SODARRs. Double clicking on the SODARR NUMBER will navigate to either the SECA SODARR CONCURRENCE form or the SODARR ADD form, depending on the current status of the SODARR NUMBER.

Action Agency Cross-Reference


Support Equipment Management System (SEMS)
File Edit Block Field Query Subsystem Window Help
12/20/2000 08:57 AM
DISPLAY
Action Agency Cross Reference (SDRQ140 v1.2)
Action Agency Code
4851
Action Agency Name
AIRCRAFT SUPPORT EQUIPMENT
Model
AA Responsible Individual
LUIS V. HERRERA
Item 1 of 230
Go
SODARR Nr
SECA Code
Date Origtd
List Code
Part Number
CAGE
Model
Statu
20000063 E 05/10/2000 CN9253 2053AS575-01 0NNS4 AN/USM 636A OPE
20000064 E 05/10/2000 CN9253 2053AS574-01 0NNS4 AN/USM 636A OPE
20000065 E 05/10/2000 CN9253 2053AS620-01 0NNS4 AN/USM 636A OPE
20000066 E 05/10/2000 CN9253 2052AS594-01 0NNS4 AN/USM 636A OPE
20000067 E 05/10/2000 CN9253 2053AS573-01 0NNS4 AN/USM 636A OPE
20000068 E 05/10/2000 CN9253 2052AS598-01 0NNS4 AN/USM 636A OPE
20000069 E 05/10/2000 CN9253 2052AS597-01 0NNS4 AN/USM 636A OPE
20000070 E 05/10/2000 CN9253 2052AS593-01 0NNS4 AN/USM 636A OPE
20000071 E 05/10/2000 CN9253 1250-0780 28480 AN/USM 636A OPE
20000072 E 05/10/2000 CN9253 2052AS595-01 0NNS4 AN/USM 636A OPE
20000073 E 05/10/2000 CN9253 2051AS610-01 18117 AN/USM 636A OPE
20000075 E 05/10/2000 CN9253 2054AS400-01 0SET7 AN/USM 636A OPE
A number assigned to identify a specific SODARR. Double click to go to the Action Agency SODARR Update process.
Record: 1/?

Required Entries:

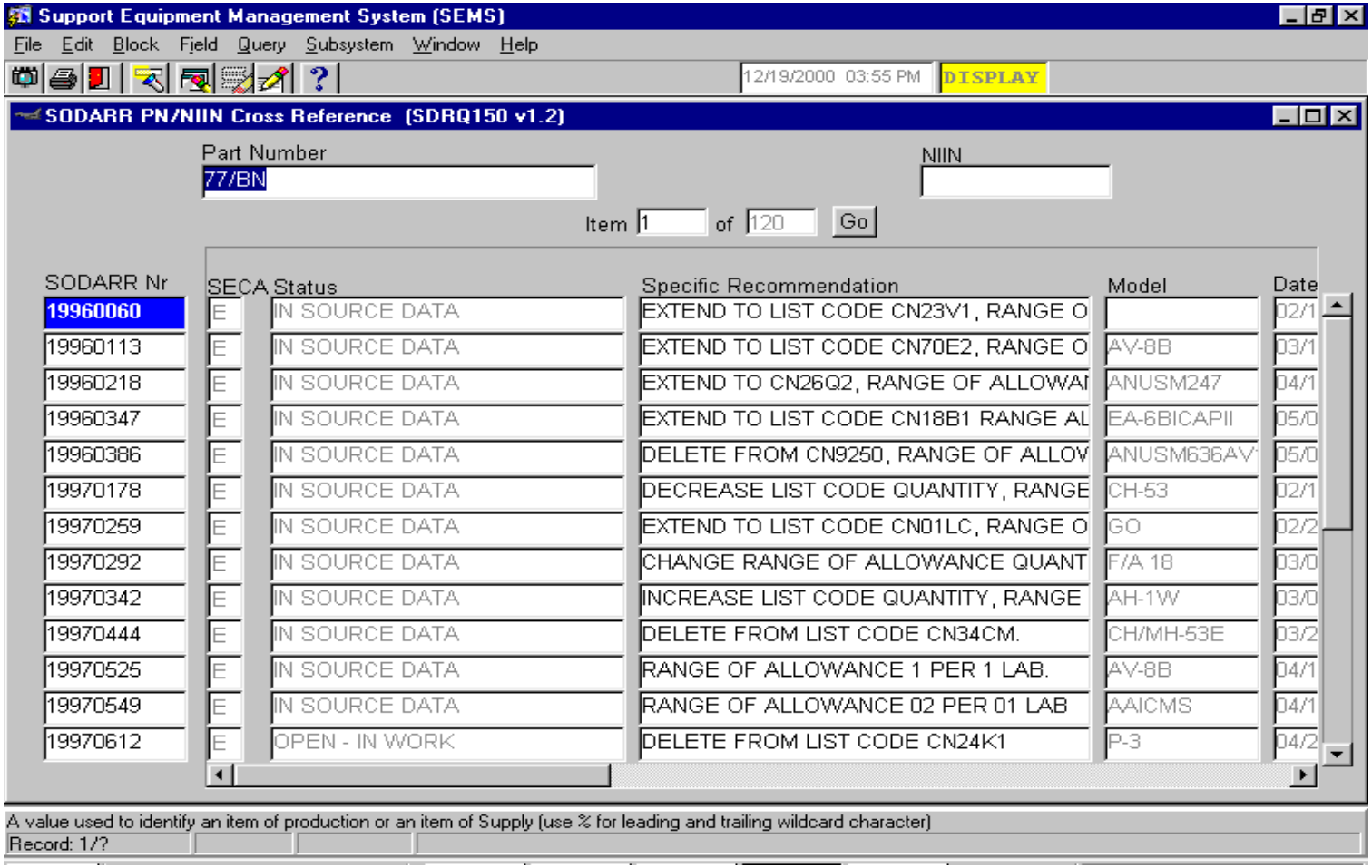
Action Agency Code

Optional Entries:

Responsible Individual Model

This process provides a list of SODARRs that are in work by a specific action agency. A valid action agency must be entered or can be selected by using the associated list of values. Double clicking on the SODARR NUMBER will navigate to the ACTION AGENCY SODARR UPDATE form. The information will be sorted by STATUS and SODARR NUMBER. Only statuses of OPEN - IN WORK, OPEN - IN WORK TRANSFER, OPEN - IN WORK EXTENSION, OPEN - OVERDUE, OPEN AWAITING DOCUMENTATION, OPEN - RETURNED, OPEN - ASSIGNED, and TECHNICAL EVAL TRANSFER will be shown.

SODARR PN/NIIN Cross-Reference


Support Equipment Management System (SEMS)
File Edit Block Field Query Subsystem Window Help
12/19/2000 03:55 PM
DISPLAY
SODARR PN/NIIN Cross Reference (SDRQ150 v1.2)
Part Number
77/BN
NIIN
Item 1 of 120
Go
SODARR Nr
SECA
Status
Specific Recommendation
Model
Date
19960060 E IN SOURCE DATA EXTEND TO LIST CODE CN23V1, RANGE O 02/1
19960113 E IN SOURCE DATA EXTEND TO LIST CODE CN70E2, RANGE O AV-8B 03/1
19960218 E IN SOURCE DATA EXTEND TO CN26Q2, RANGE OF ALLOWAI ANUSM247 04/1
19960347 E IN SOURCE DATA EXTEND TO LIST CODE CN18B1 RANGE AL EA-6BICAPII 05/0
19960386 E IN SOURCE DATA DELETE FROM CN9250, RANGE OF ALLOV ANUSM636AV 05/0
19970178 E IN SOURCE DATA DECREASE LIST CODE QUANTITY, RANGE CH-53 02/1
19970259 E IN SOURCE DATA EXTEND TO LIST CODE CN01LC, RANGE O GO 02/2
19970292 E IN SOURCE DATA CHANGE RANGE OF ALLOWANCE QUANT F/A 18 03/0
19970342 E IN SOURCE DATA INCREASE LIST CODE QUANTITY, RANGE AH-1W 03/0
19970444 E IN SOURCE DATA DELETE FROM LIST CODE CN34CM. CH/MH-53E 03/2
19970525 E IN SOURCE DATA RANGE OF ALLOWANCE 1 PER 1 LAB. AV-8B 04/1
19970549 E IN SOURCE DATA RANGE OF ALLOWANCE 02 PER 01 LAB AAICMS 04/1
19970612 E OPEN - IN WORK DELETE FROM LIST CODE CN24K1 P-3 04/2
A value used to identify an item of production or an item of Supply (use % for leading and trailing wildcard character)
Record: 1/?

The wild card character (%) can be used for queries on PART Numbers.

Required Entries:

None

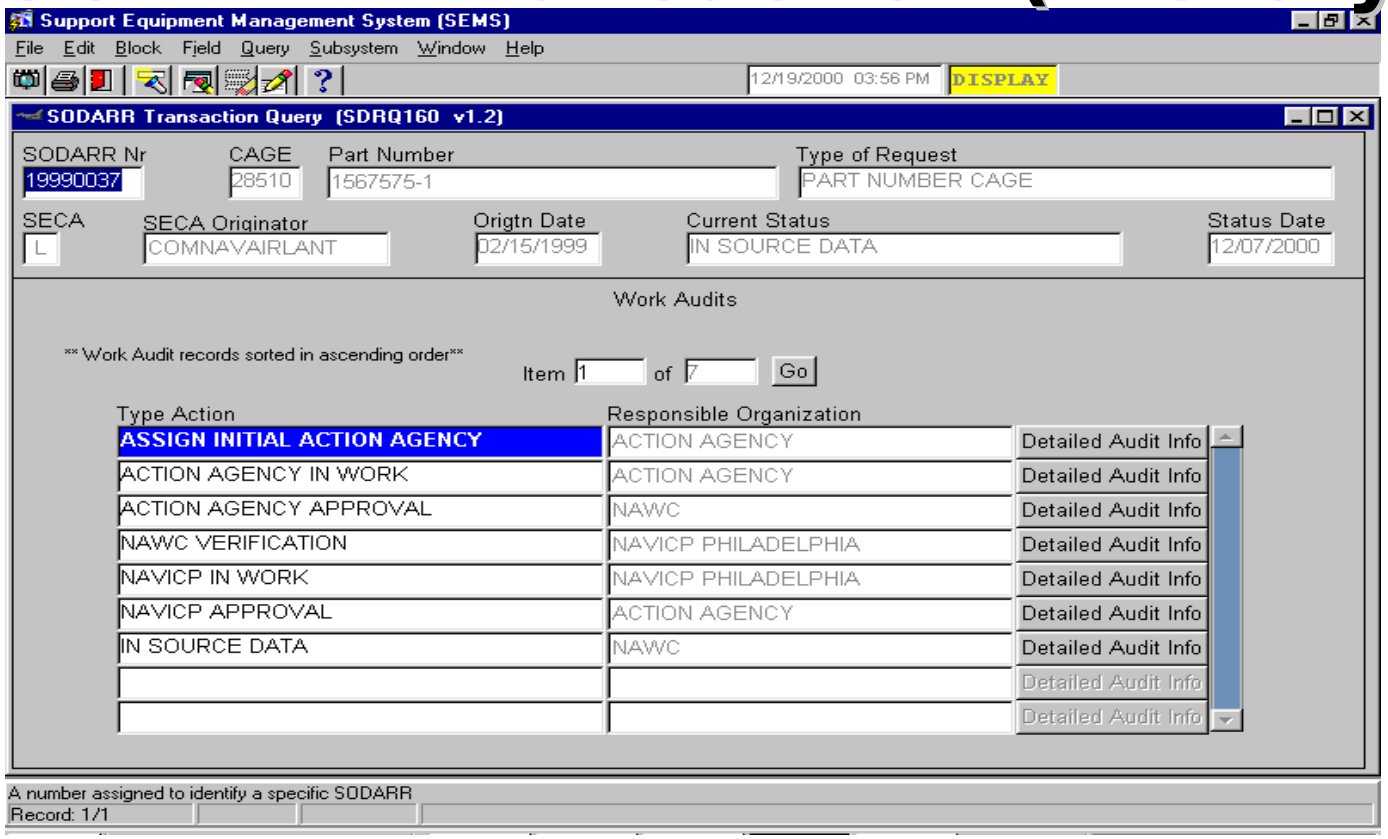
Optional Entries:

Part Number

NIIN

This process is used to display a listing of SODARRs linked to a specific NIIN or PART NUMBER. SODARRs with a status of DELETED or DRAFT SODARR will only be shown to SECA users. Double clicking on the SODARR NUMBER will navigate to the SECA SODARR CONCURRENCE form or the SODARR ADD form, depending on the current status of the SODARR NUMBER. A valid NIIN or PART NUMBER is required.

SODARR Transaction (History) Query



Required Entries:

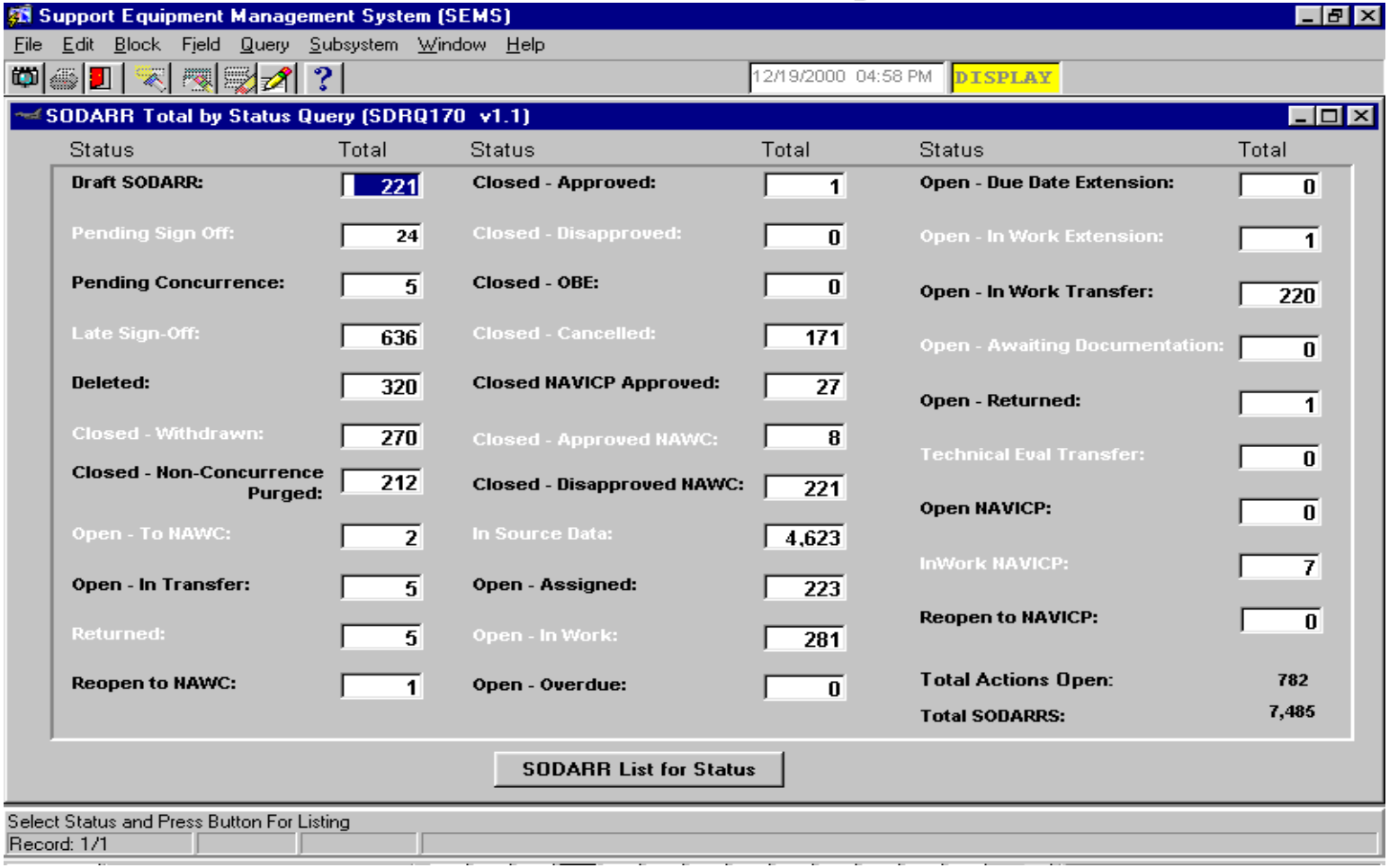
SODARR Number

Optional Entries:

Sort (Default is Ascending)

This process is used to display the audit trail for the SODARR NUMBER entered as input. The audit trail begins once the SODARR is assigned to NAWC, continues with the transactions entered by the appropriate Action Agency and NAVICP from the time the SODARR is initially assigned to an Action Agency until it is completed. The form does not query SODARR Numbers with statuses of PENDING SIGN-OFF, PENDING CONCURRENCE, LATE SIGN-OFF, CLOSED - WITHDRAWN, DRAFT SODARR. Transactions will be displayed in ascending or descending order based on SORT SEQUENCE selected by the user. Click on the Detail Audit Info button to see detailed transaction information. The detailed transaction information block also has three buttons available: (1) the TAT Information button will show the turnaround time individual and their turnaround time associated with the currently selected action type (2) the Responsible Individual button will show to whom the SODARR was assigned for the selected action type (3) the Return

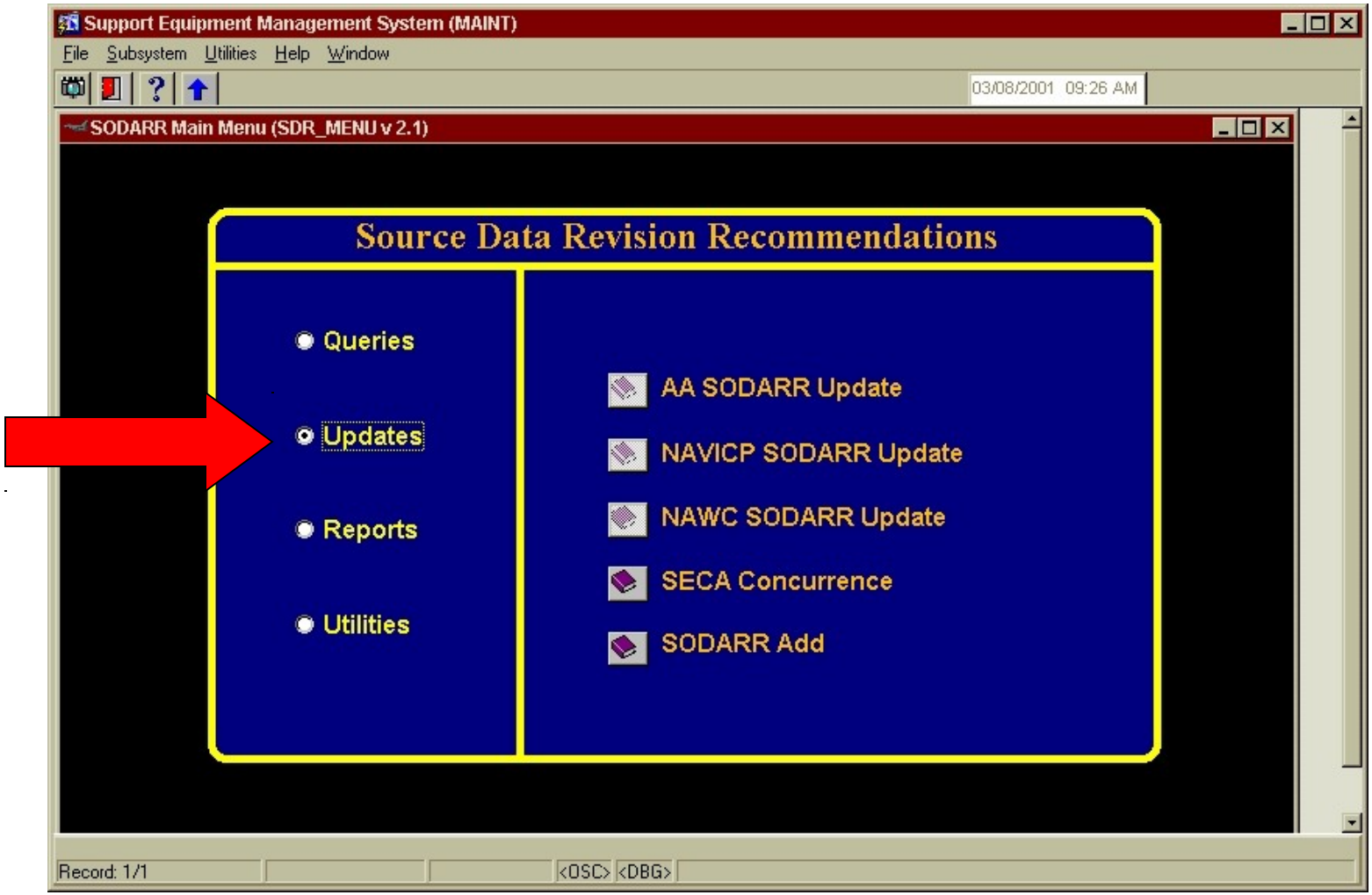
SODARR Total By Status Query


Support Equipment Management System (SEMS)
File Edit Block Field Query Subsystem Window Help
12/19/2000 04:58 PM
DISPLAY
SODARR Total by Status Query (SDRQ170 v1.1)
Status Total Status Total Status Total
Draft SODARR: 221
Pending Sign Off: 24
Pending Concurrence: 5
Late Sign-Off: 636
Deleted: 320
Closed - Withdrawn: 270
Closed - Non-Concurrence Purged: 212
Open - To NAWC: 2
Open - In Transfer: 5
Returned: 5
Reopen to NAWC: 1
Closed - Approved: 1
Closed - Disapproved: 0
Closed - OBE: 0
Closed - Cancelled: 171
Closed NAVICP Approved: 27
Closed - Approved NAWC: 8
Closed - Disapproved NAWC: 221
In Source Data: 4,623
Open - Assigned: 223
Open - In Work: 281
Open - Overdue: 0
Open - Due Date Extension: 0
Open - In Work Extension: 1
Open - In Work Transfer: 220
Open - Awaiting Documentation: 0
Open - Returned: 1
Technical Eval Transfer: 0
Open NAVICP: 0
InWork NAVICP: 7
Reopen to NAVICP: 0
Total Actions Open: 782
Total SODARRS: 7,485
SODARR List for Status
Select Status and Press Button For Listing
Record: 1/1

Required Entries: None

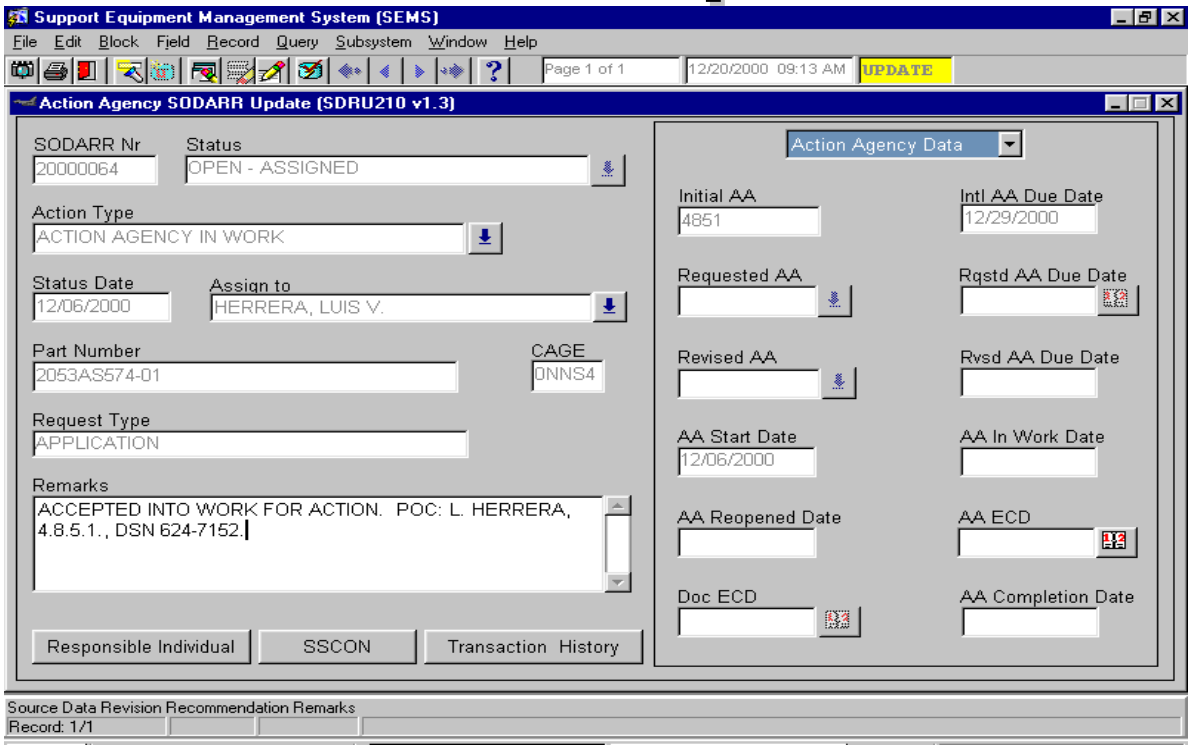
This form will provide a grand total of all SODARRs currently in each STATUS. Double clicking on a subtotal or clicking on the SODARR List for Status button will provide a listing of detailed information for each SODARR in the particular STATUS. Once the detailed information has been displayed, the user can navigate to the SECA SODARR CONCURRENCE form by double clicking on the SODARR NUMBER or clicking on the SSCON button.

SODARR Main Menu - Updates



Five update options are available (dependent on the roles assigned the user – SECA, NAVICP, NAWC AA, etc): Action Agency SODARR Update; NAVICP SODARR Update; NAWC SODARR Update; SECA Concurrence and SODARR Add.

AA SODARR Updates



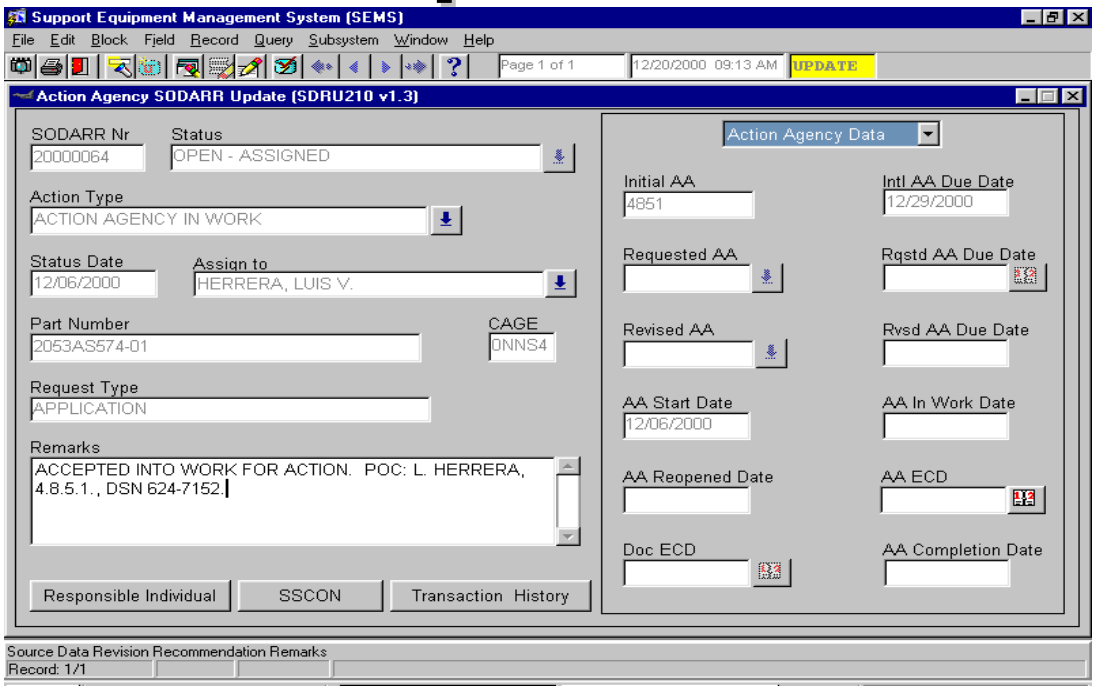
This process will allow the Action Agency (A/A) to put a SODARR in work, request transfer of a SODARR, request an extension of the due date, transfer the SODARR internally, transfer the SODARR for technical evaluation, note the awaiting of documentation before completing a SODARR, return the SODARR to NAWC, reassign the SODARR to another individual at the currently assigned A/A or update remarks.

This process in conjunction with the NAWC SODARR UPDATE and the NAVICP SODARR UPDATE will provide an audit trail for each SODARR from the time it is assigned to an Action Agency until completion.

Once the data has been added it cannot be deleted. With each new transaction, an audit record is created on the database, with the date and time of the transaction as well as the user id of the person who did the transaction.

The SODARR NUMBER must be assigned to the user's action agency in order to update the

AA SODARR Updates Cont'd

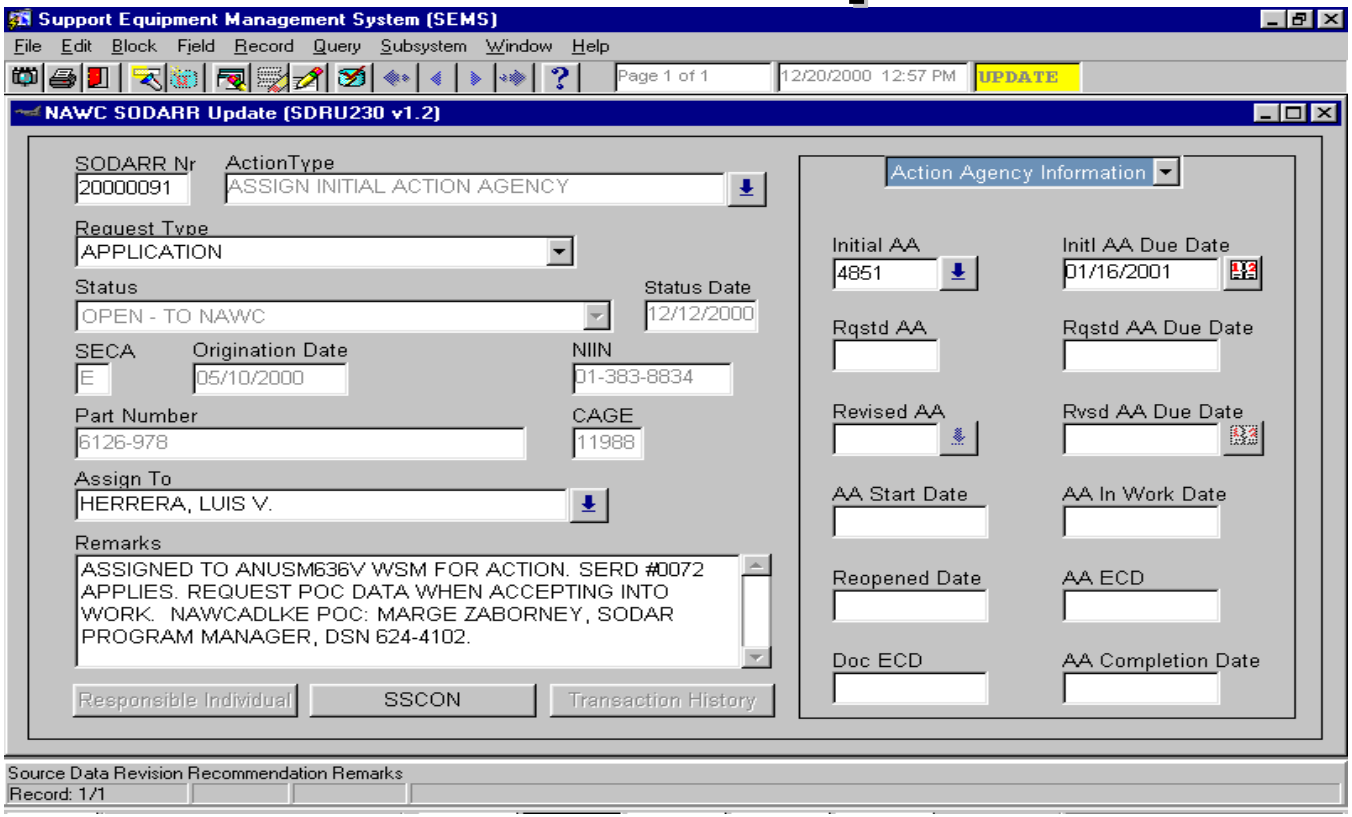


The user cannot access CAGE, PART NUMBER, AA INITIAL, AA INITIAL DUE, AA REVISED DUE, IN WORK DATE, and COMPLETION DATE, STATUS, or STATUS DESCRIPTION fields. Users can only update SODARRs that are in a status of OPEN - IN WORK, OPEN – OVERDUE, OPEN - IN WORK TRANSFER, OPEN - IN WORK EXTENSION, OPEN - AWAITING DOCUMENTATION, OPEN - RETURNED, TECHNICAL EVAL TRANSFER and OPEN - ASSIGNED. Action agencies must exist and cannot be marked for deletion when they are entered or modified. Remarks are required for all transactions.

The A/A will not be able to assign the Initial A/A, the Initial Due Date, or revise the due date.

Clicking on the Responsible Individual button will provide information on the current

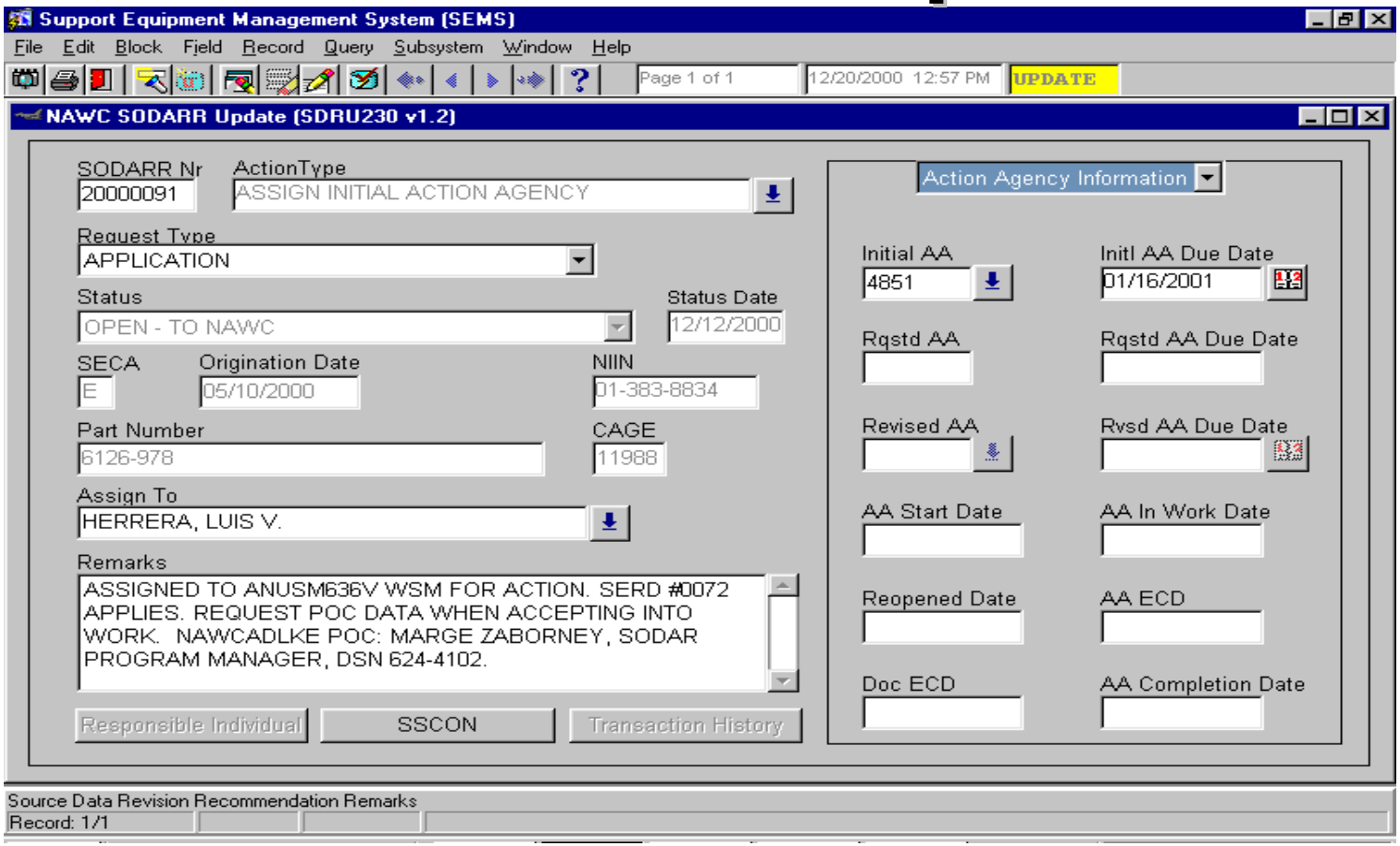
NAWC SODARR Updates



The process allows NAWC to assign SODARRs to the appropriate action agency, respond to requests for transferring a SODARR from one Action Agency (A/A) to another, assigning and revising due dates, and assigning UICP Package Numbers if SERD data is present. This process will also allow NAWC to close SODARRs that have been identified as Overcome By Events (OBE), canceled due to inconsistencies in the data (which must be coordinated with originating SECA), or returned to the A/A for clarification.

This process in conjunction with the Action Agency SODARR UPDATE and the NAVICP SODARR UPDATE will produce an audit trail for each SODARR from the time it is assigned to an Action Agency until completion. Once the data has been added it cannot be deleted. With each new transaction, An audit record is created on the database, with the date and time of the transaction as well as the user id of the person who did the transaction.

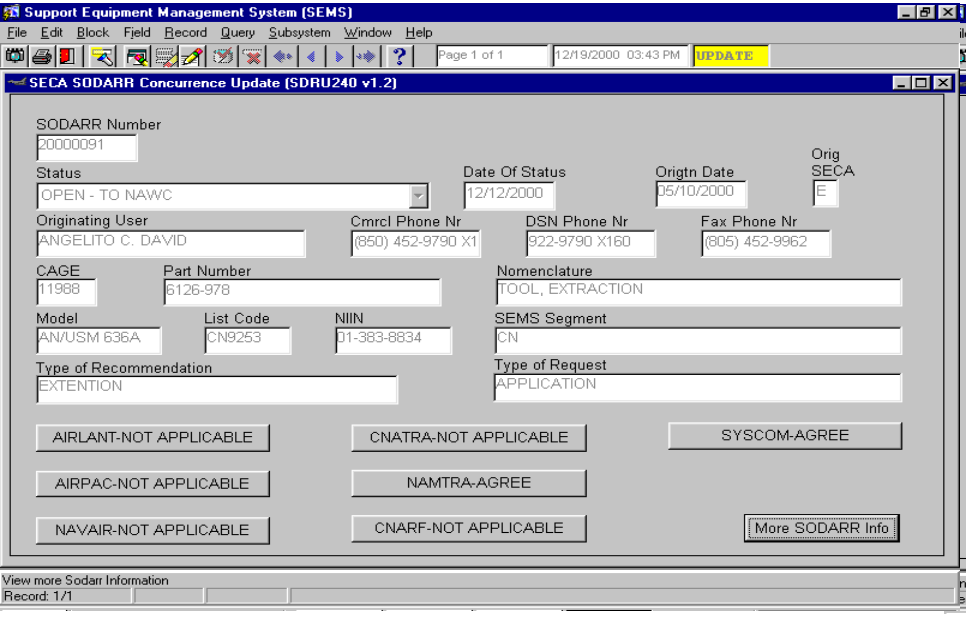
NAWC SODARR Updates

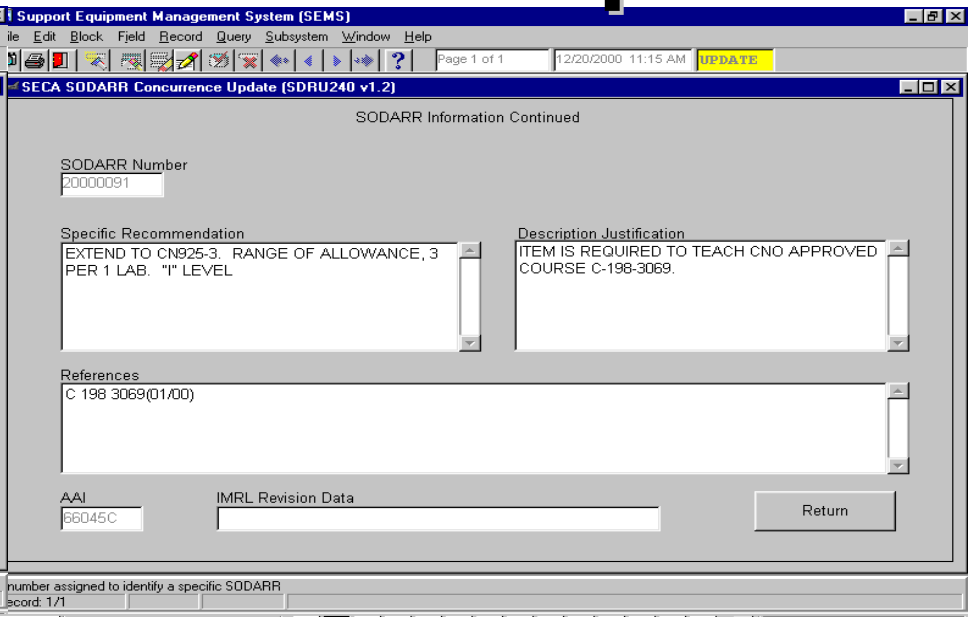


The user cannot access CAGE, PART NUMBER, A/A REQUESTED, A/A REQUESTED DUE, A/A IN WORK, and A/A COMPLETE DATE fields. The TYPE OF REQUEST can only change if the current status is OPEN TO NAWC. The user must have the proper authority to perform status changes. Action agencies must exist and cannot be pending deletion. Remarks must be changed on all transactions. NAWC will be allowed to update remarks on SODARRs that are currently assigned to an action agency.

Clicking on the Responsible Individual button will provide information on the current responsible individual for the SODARR. Clicking on the SSCON button will navigate to the SECA SODARR Concurrence Update form.

SECA SODARR Concurrence Updates

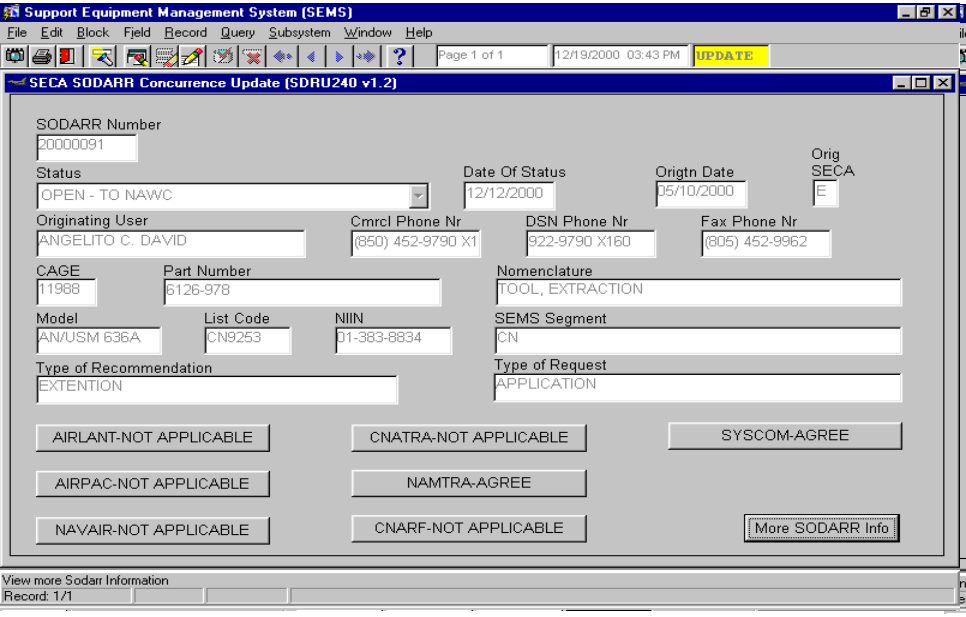


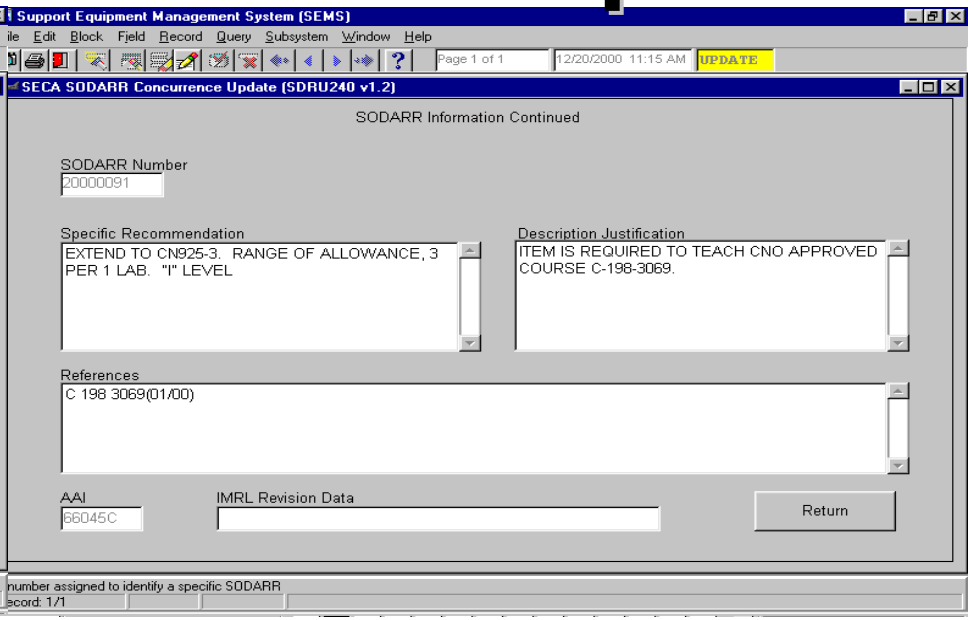


This process is used by the SECAs to enter a response to a SODARR. It is also used by the originating SECA to withdraw a SODARR when the remaining SECAs do not agree. This process is available to all users to query SODARRs and SECA responses. Updates can only be done when the status is PENDING SIGN-OFF, PENDING CONCURRENCE, LATE SIGN - OFF. The SECA response will be displayed even if the SODARR has been deleted or withdrawn by the originating SECA. Those SODARRs that have not been responded to by all SECAs within 13 days after the origination date will have a status of LATE SIGN-OFF. On a query, if the status is DRAFT SODARR and the user does not belong to the originating SECA, the following fields will not be displayed: ORIGINATION DATE, ORIGINATING USER, COMMERCIAL PHONE NUMBER, DSN PHONE NUMBER, FAX PHONE NUMBER, CAGE, PART NUMBER, NOMENCLATURE, MODEL, LIST CODE, SEMS SEGMENT, TYPE OF RECOMMENDATION, and NIIN.

When a SECA originates a SODARR by using the SODARR ADD update form, an AGREE response will automatically be stored for the user and they will not be able to change this response using the SECA SODARR CONCURRENCE update form. When responding to a SODARR, if the user disagrees, comments are mandatory.

SECA SODARR Concurrence Updates





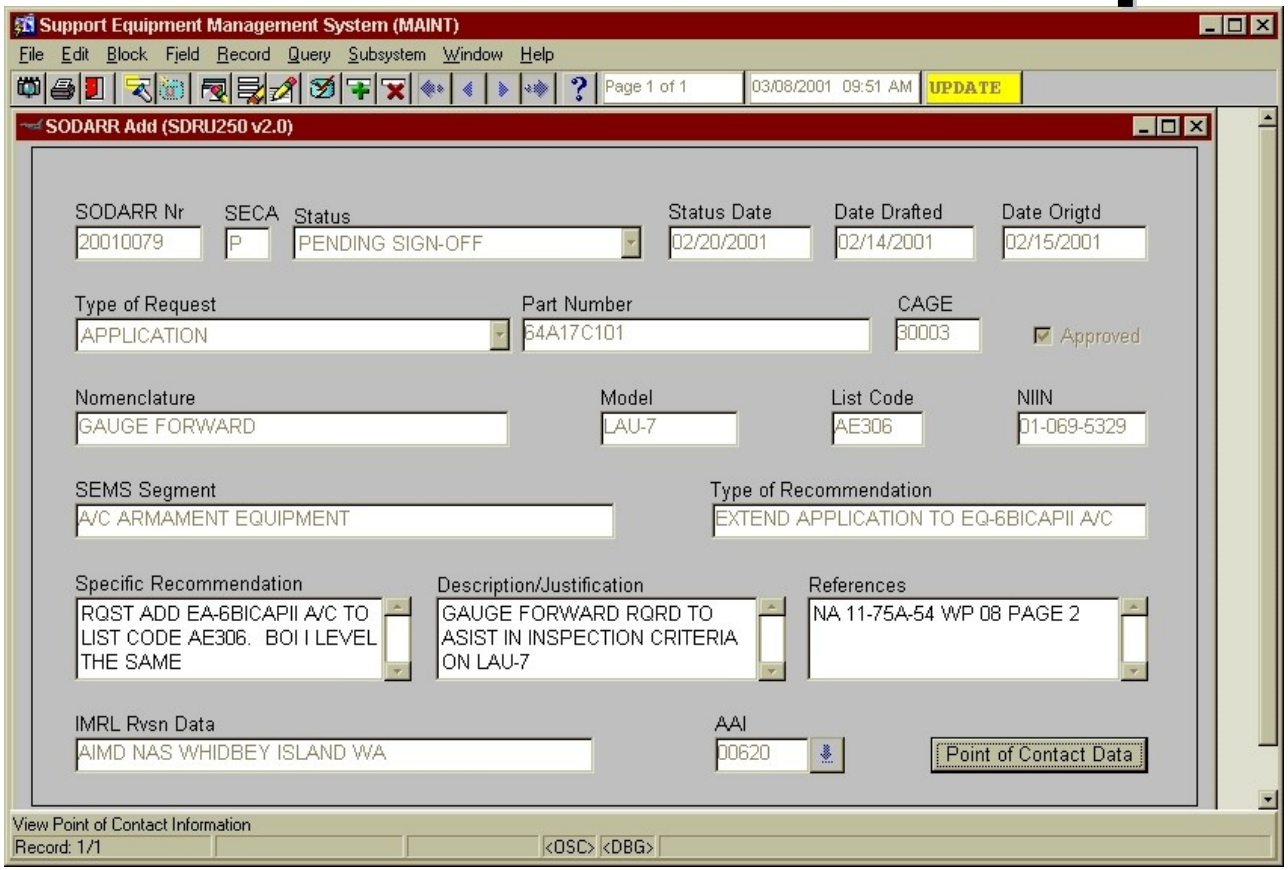
The originating SECA will be allowed to delete a SODARR using the SECA SODARR CONCURRENCE update form. If no other SECAs have responded, the status becomes DELETED; otherwise, the status becomes CLOSED - WITHDRAWN. If all SECAs have responded and no SECAs disagree, the status will become OPEN -TO NAWC; however, if any SECA has disagreed the status will become PENDING CONCURRENCE. The SECA's can only update their own response data.

Clicking on the More SODARR Info button will provide more information about the SODARR. There will be a button for each SECA showing their response (Agree, Disagree or Not Applicable). Clicking on one of these button will show information about the response, including the SECAs comments as well as who responded initially and who last modified the comments. The user will also be able to select a point of contact for the specified SODARR NUMBER.

Required Entries: None

Optional Entries: SODARR Number Status

SODARR Add Updates



Required Entries:

None

Optional Entries:

SODARR Nr. Status

Type of Request

Part Number (% can be used)

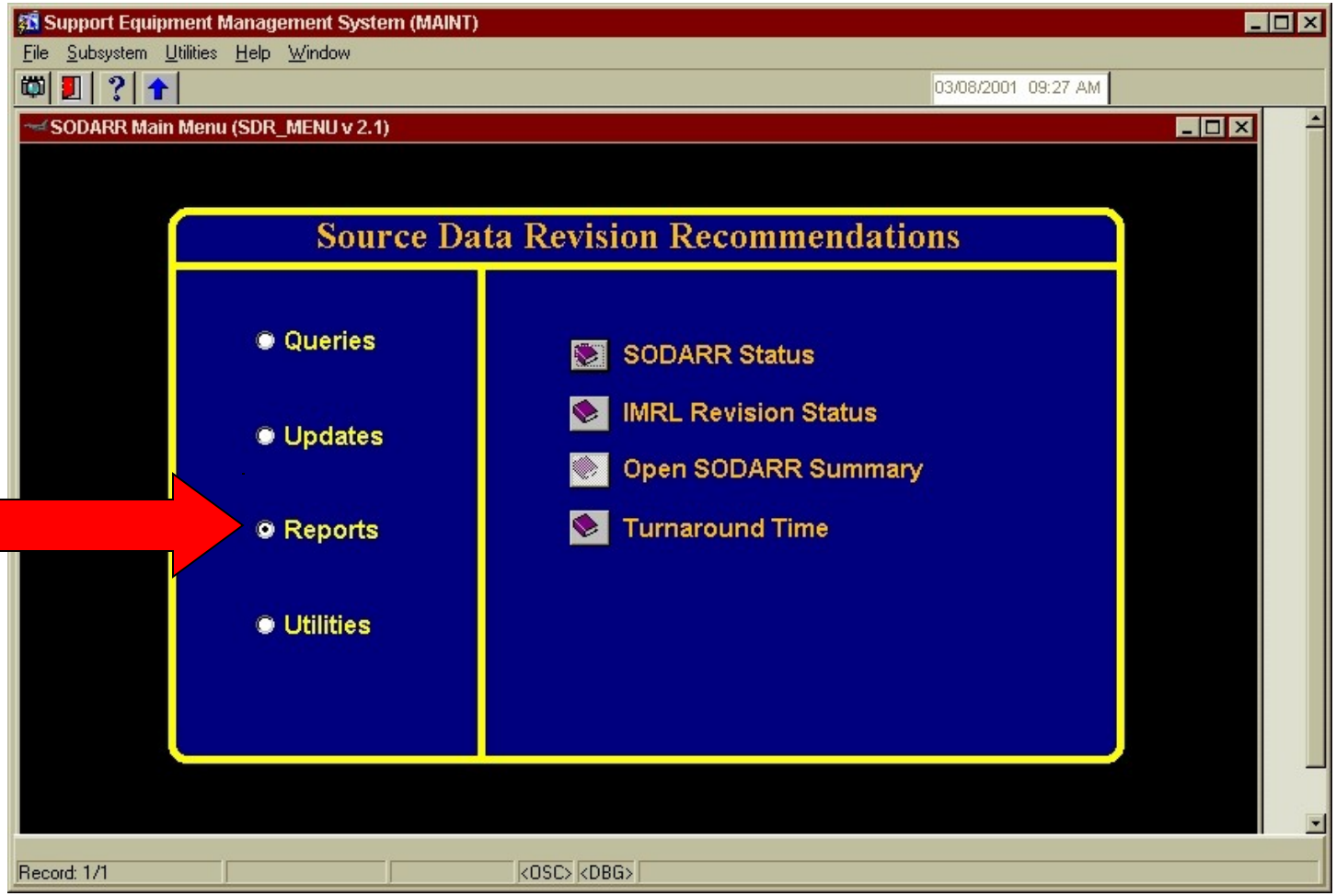
This process will allow a SECA to create, modify and delete a SODARR request. Only SECA users will be allowed to access this form. The PART NUMBER will be created when a SODARR is added with a PART NUMBER that did not previously exist.

In order to approve a DRAFT SODARR, the user will click on the APPROVAL INDICATOR and commit the changes. This changes the SODARR status to PENDING SIGN-OFF and sets the origination date.

When deleting a SODARR, the status will be set to DELETED if no other SECA has responded; otherwise, the status will become CLOSED – WITHDRAWN. The user is not allowed to update a SODARR having a status of DELETED or CLOSED-WITHDRAWN. Updates cannot be performed once another SECA has responded to the SODARR.

The following fields are required when adding a new SODARR: CAGE, PART NUMBER, NOMENCLATURE, TYPE OF REQUEST, LIST SERIES, NIIN, DSN or COMMERCIAL PHONE NUMBER, SPECIFIC RECOMMENDATION and

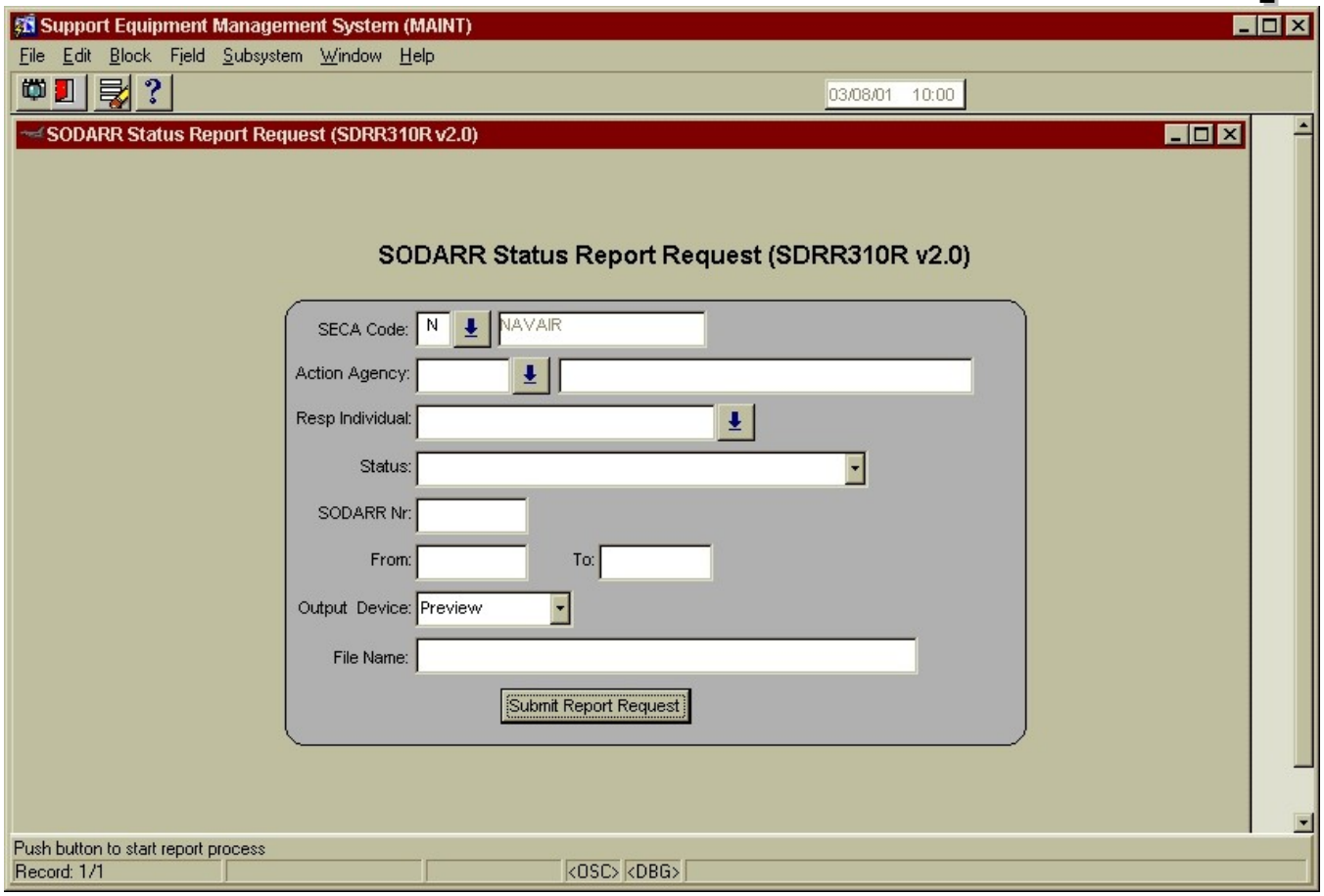
SODARR Main Menu - Reports



Provides users the ability to request SODARR Reports (dependent on the roles assigned the user – SECA, AA, NAWC, etc) :

SODARR Status; IMRL Revision Status; Open SODARR Summary; and Turnaround Time

SODARR Status Report



Required Entries:

None

Optional Entries:

SECA or Action Agency

Resp. Individual

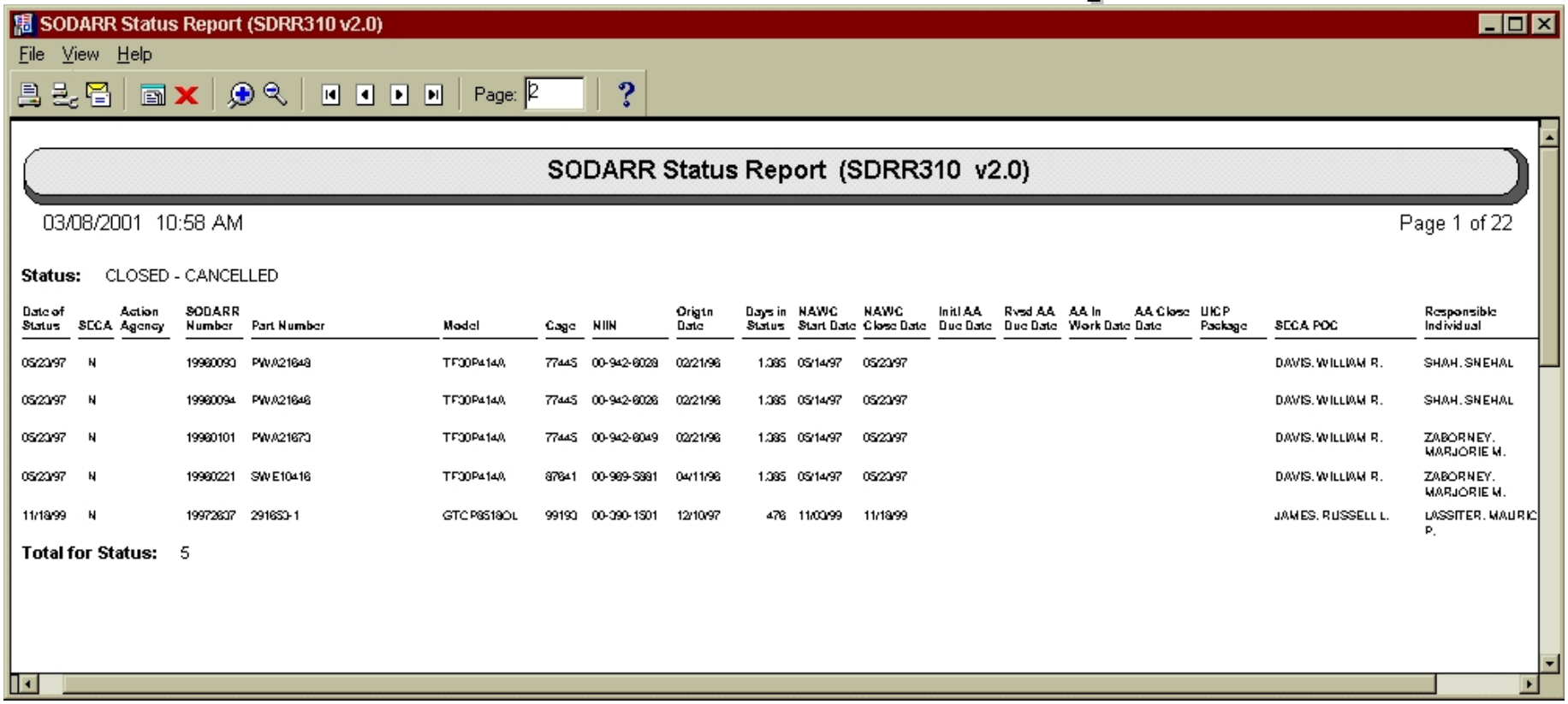
Status

SODARR Nr

This process provides a report of detailed SODARR information based on the selected report criteria. Action agencies can only select their own action agencies. NAWC can select all action agencies. This report will only query the following statuses: CLOSED - WITHDRAWN, CLOSED - CANCELED, DELETED, IN SOURCE DATA, CLOSED - DISAPPROVED NAWC, CLOSED - NON-CONCURRENCE PURGED.

Available report criteria include: SECA , ACTION AGENCY, RESPONSIBLE INDIVIDUAL, STATUS, SODARR NUMBER, and FROM/TO DATES.

SODARR Status Report


SODARR Status Report (SDRR310 v2.0)

File View Help

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SODARR Status Report (SDRR310 v2.0)

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Status: CLOSED - CANCELLED

Date of Status	SECA	Action Agency	SODARR Number	Part Number	Model	Cage	NIIN	Origtn Date	Days in Status	NAWC Start Date	NAWC Close Date	Initl AA Due Date	Rvsd AA Due Date	AA In Work Date	AA Close Date	UICP Package	SECA POC	Responsible Individual
05/22/97	N		19980093	PWA21648	TF30P414A	77445	00-942-6028	02/21/96	1,385	05/14/97	05/22/97						DAVIS, WILLIAM R.	SHAH, SNEHAL
05/22/97	N		19980094	PWA21648	TF30P414A	77445	00-942-6028	02/21/96	1,385	05/14/97	05/22/97						DAVIS, WILLIAM R.	SHAH, SNEHAL
05/22/97	N		19980101	PWA21673	TF30P414A	77445	00-942-6049	02/21/96	1,385	05/14/97	05/22/97						DAVIS, WILLIAM R.	ZABORNEY, MARJORIE M.
05/22/97	N		19980221	SWE10416	TF30P414A	87641	00-969-5981	04/11/96	1,385	05/14/97	05/22/97						DAVIS, WILLIAM R.	ZABORNEY, MARJORIE M.
11/18/99	N		19972837	291653-1	GTCP85180L	99193	00-390-1501	12/10/97	476	11/03/99	11/18/99						JAMES, RUSSELL L.	LASSITER, MAURICE P.

Total for Status: 5

SECA – will show all SODARRs that the selected SECA originated for the appropriate statuses

ACTION AGENCY – will show all SODARRs where the selected action agency is the current action agency

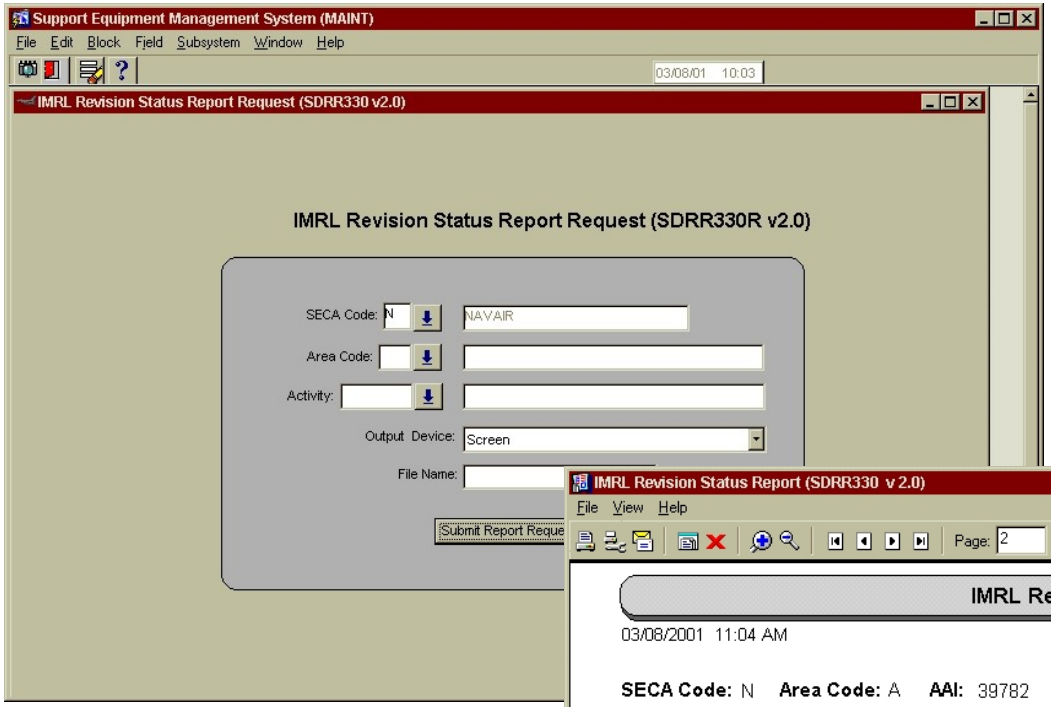
RESPONSIBLE INDIVIDUAL – will show all SODARRs that are currently assigned to the selected Responsible Individual

STATUS – will show all SODARRs that are currently in the selected STATUS

SODARR NUMBER – will show information for the selected SODARR NUMBER only

FROM/TO DATES – if a SECA has been selected, the report will show all SODARRs where the origination date is within the selected span of dates; if an action agency has been selected, the

SODARR IMRL Revision Reports



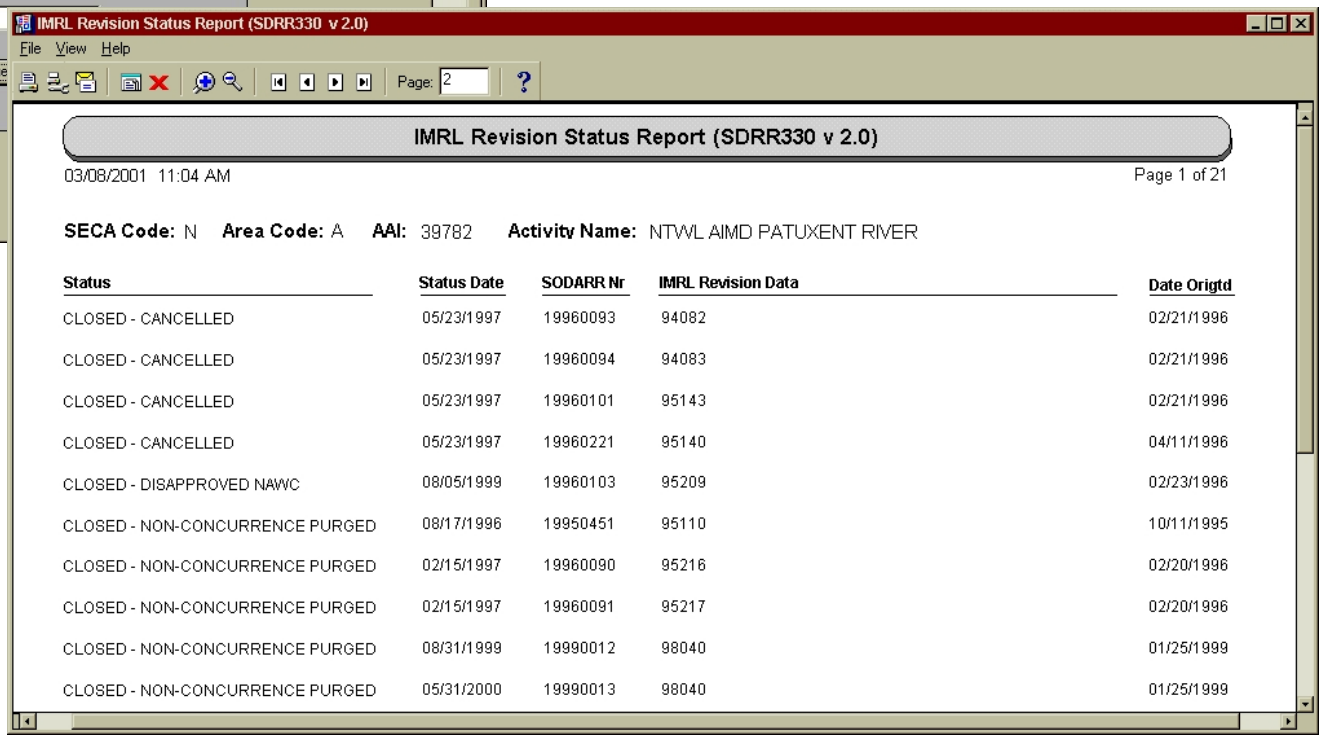
Required Entries:

SECA

Optional Entries:

Area Code

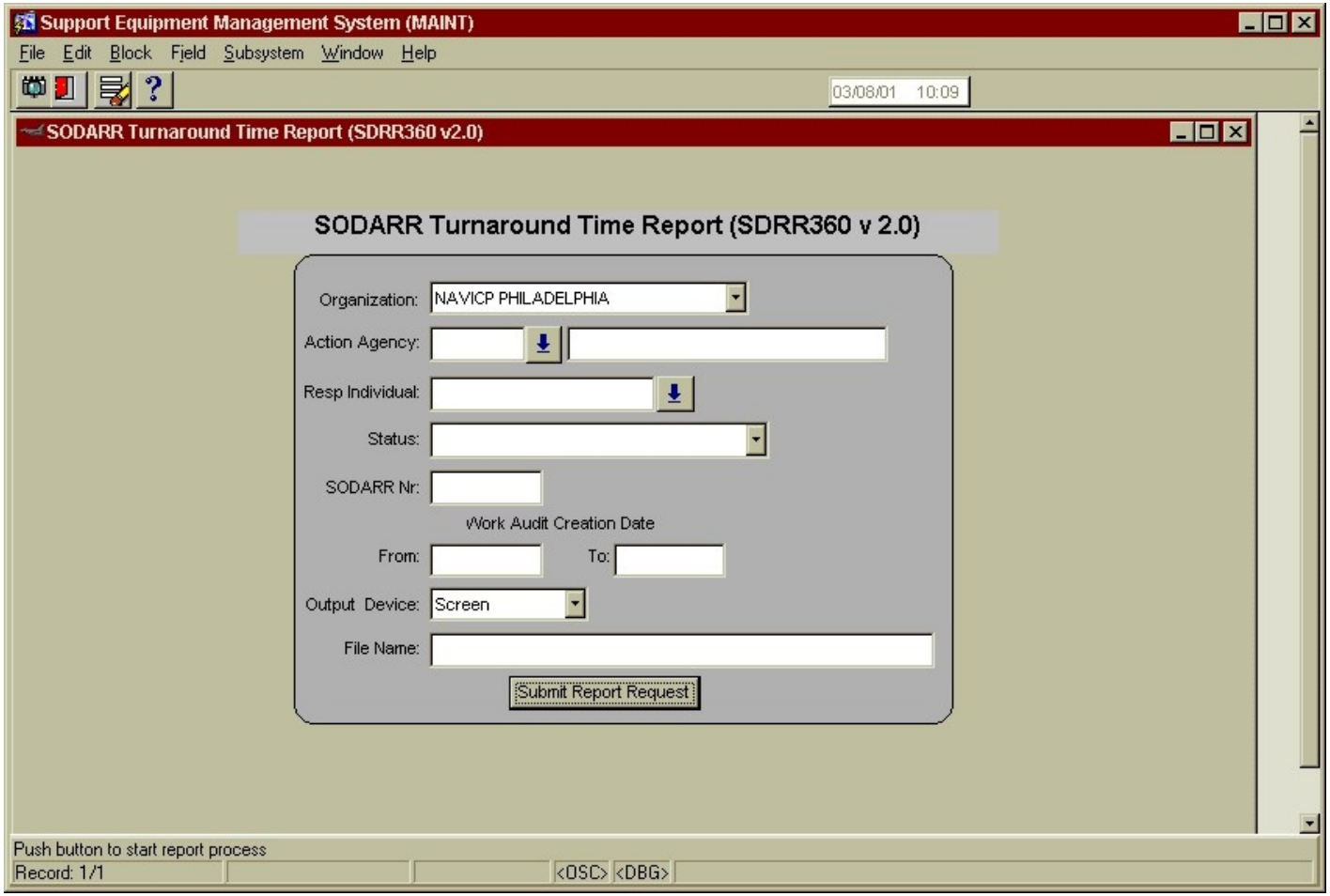
Activity


IMRL Revision Status Report (SDRR330 v 2.0)
File View Help
Page: 2
IMRL Revision Status Report (SDRR330 v 2.0)
03/08/2001 11:04 AM
Page 1 of 21
SECA Code: N Area Code: A AAI: 39782 Activity Name: NTWL AIMD PATUXENT RIVER

Status	Status Date	SODARR Nr	IMRL Revision Data	Date Origtd
CLOSED - CANCELLED	05/23/1997	19960093	94082	02/21/1996
CLOSED - CANCELLED	05/23/1997	19960094	94083	02/21/1996
CLOSED - CANCELLED	05/23/1997	19960101	95143	02/21/1996
CLOSED - CANCELLED	05/23/1997	19960221	95140	04/11/1996
CLOSED - DISAPPROVED NAWC	08/05/1999	19960103	95209	02/23/1996
CLOSED - NON-CONCURRENCE PURGED	08/17/1996	19950451	95110	10/11/1995
CLOSED - NON-CONCURRENCE PURGED	02/15/1997	19960090	95216	02/20/1996
CLOSED - NON-CONCURRENCE PURGED	02/15/1997	19960091	95217	02/20/1996
CLOSED - NON-CONCURRENCE PURGED	08/31/1999	19990012	98040	01/25/1999
CLOSED - NON-CONCURRENCE PURGED	05/31/2000	19990013	98040	01/25/1999

The report contains a list of IMRL revision data for all SODARR Numbers associated with the originating SECA. The user will be able to select on SECA, AREA CODE, and ACTIVITY. Only SODARR Numbers containing IMRL REVISION DATA will be selected.

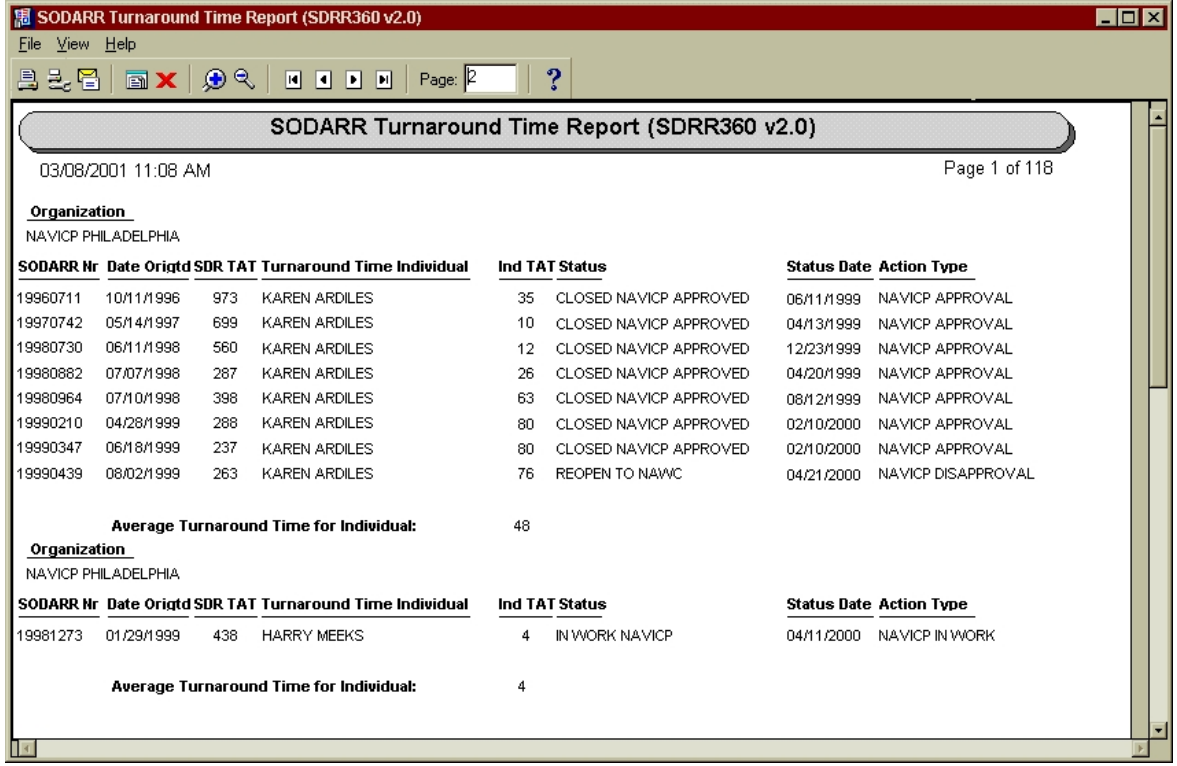
SODARR Turnaround Time Report



Required Entries:

Organization

There are two turnaround time reports available which provide SODARR turnaround time information: the SECA SODARR turnaround time reports for users with roles of SECA QUERY or SECA UPDATE and the SODARR turnaround time report for users with roles of NAWC QUERY, NAWC UPDATE, NAVICP QUERY, NAVICP UDPATE, ACTION AGENCY QUERY, and ACTION AGENCY UPDATE. Depending on the selection criteria entered, the correct report will automatically be selected. If no selection criteria are entered, a message will appear and the user will be asked to select which


SODARR Turnaround Time Report (SDRR360 v2.0)

File View Help

Page: 2

SODARR Turnaround Time Report (SDRR360 v2.0)

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Organization

NAVICP PHILADELPHIA

SODARR Nr	Date Origtd	SDR TAT	Turnaround Time Individual	Ind TAT	Status	Status Date	Action Type
19960711	10/11/1996	973	KAREN ARDILES	35	CLOSED NAVICP APPROVED	06/11/1999	NAVICP APPROVAL
19970742	05/14/1997	699	KAREN ARDILES	10	CLOSED NAVICP APPROVED	04/13/1999	NAVICP APPROVAL
19980730	06/11/1998	560	KAREN ARDILES	12	CLOSED NAVICP APPROVED	12/23/1999	NAVICP APPROVAL
19980882	07/07/1998	287	KAREN ARDILES	26	CLOSED NAVICP APPROVED	04/20/1999	NAVICP APPROVAL
19980964	07/10/1998	398	KAREN ARDILES	63	CLOSED NAVICP APPROVED	08/12/1999	NAVICP APPROVAL
19990210	04/28/1999	288	KAREN ARDILES	80	CLOSED NAVICP APPROVED	02/10/2000	NAVICP APPROVAL
19990347	06/18/1999	237	KAREN ARDILES	80	CLOSED NAVICP APPROVED	02/10/2000	NAVICP APPROVAL
19990439	08/02/1999	263	KAREN ARDILES	76	REOPEN TO NAWC	04/21/2000	NAVICP DISAPPROVAL

Average Turnaround Time for Individual: 48

Organization

NAVICP PHILADELPHIA

SODARR Nr	Date Origtd	SDR TAT	Turnaround Time Individual	Ind TAT	Status	Status Date	Action Type
19981273	01/29/1999	438	HARRY MEEKS	4	IN WORK NAVICP	04/11/2000	NAVICP IN WORK

Average Turnaround Time for Individual: 4

SODARR Turnaround Time Report

Selection criteria includes:

ORGANIZATION – each SECA organization is listed individually, as well as NAWC, NAVICP and ACTION AGENCY; selecting ORGANIZATION determines which report will be run. If all SECA organizations or all SODARR organizations are selected, the last page of each report will be a summary page and will have the average turnaround time for the entire organization

ACTION AGENCY – displays turnaround time information for all SODARRs that are currently assigned to the selected action agency

RESPONSIBLE INDIVIDUAL – displays turnaround time information for all SODARRs that were at one time assigned to the selected responsible individual

STATUS – displays turnaround time information for all SODARRs in the selected STATUS

SODARR NUMBER – displays turnaround time information for the selected SODARR

FROM/TO DATES – if the SECA report has been selected, the report will show all SODARRs where the SECA response date is within the selected span of dates; if the SODARR report has been selected, the report will show all SODARRs where the creation date of the audit record is within the selected